

Kings Ripton Parish Council

Parish Clerk (Relief) – Mrs Carol Bilverstone. Kilimanjaro, 9 Meadow Road, Upwood, Huntingdon, Cambs. PE26 2QJ
Telephone: 01487 812447. E-Mail: parishclerk@upwood.org

A Meeting of Kings Ripton Parish Council was held on Tuesday 23 September 2014 at 7.00pm at Kings Ripton Village Hall.

Present: Councillors M. Podbury, P. Rayner, R. Carey-Townsend (Chairman)

In Attendance: Mrs. C. Bilverstone (Clerk) and 3 members of the public.

Minutes

- 01-09/14 To receive and approve apologies for absence.**
Apologies were received from Councillor R. Rayner (work commitment) and District Councillor R. Howe. An apology had not been received from Councillor Petre (unexcused absence).
- 02-09/14 To receive declarations of interest.**
Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Kings Ripton Parish Council Code of Conduct for Members and by the Localism Act 2011.
Councillor P. Rayner declared an interest in the proposed maintenance work to the allotments (item 08-09/14.2).
- 03-09/14 To receive and approve the minutes of the Parish Council meeting held on 15 July 2014.**
Copies of the minutes of the meeting of Kings Ripton Parish Council held on 15 July 2014 had been circulated in advance following their informal approval by the Chairman. Councillor Podbury was not present at this meeting therefore Councillor Carey-Townsend proposed that the minutes be accepted. Councillor P. Rayner seconded the proposal and it was **resolved** to do so.
- 04-09/14 The Parish Clerk:** to receive an update and to consider the temporary appointment of Mrs Carol Bilverstone, Parish Clerk and Responsible Financial Officer of Upwood and the Raveleys Parish Council. The Chairman informed Councillors that Miss Roberts has been unwell and is therefore unable to fulfil all her duties for the time being. She has worked a reduced number of hours and this has been reflected in her salary (see item 14-09/14.1). Councillor Carey-Townsend proposed that Councillors accept the temporary appointment of Mrs Bilverstone to provide cover for this meeting and the next. Councillor Podbury seconded the proposal and it was **resolved** to do so. Councillors expressed good wishes to Miss Roberts.
- 17-09/14 Public Participation: Open Forum.**
The Chairman asked that this item be brought forward on the agenda to enable members of the public to participate with the flexibility to leave the meeting afterwards if they wished.

The Chairman closed the meeting.

A member of the public expressed concerns about flooding by the bridge and suggested that development at Alconbury may be exacerbating the problem. He asked whether the Parish Council had considered collaboration with Broughton and Wistow Parish Councils both of whom he suggested may be similarly affected. The Chairman thanked him for his comments and noted that this issue would be discussed further under item 15-09/14.2

The Chairman re-opened the meeting.

- 05-09/14 Matters arising or carried forward from the last or previous meeting.**
05-09/14.1 Straw Lorries: to receive an update.

RD Carey-Townsend

Councillor P. Rayner reported that Abbots Ripton Farming Company have asked their hauliers to re-route their straw lorries. He noted that there was little that could be done regarding other lorries as they do have a right of way through the village. The Chairman thanked Councillor Rayner and noted the Council's thanks to Abbots Ripton Farming Company.

06-09/14 To receive reports from County and District Councillors.

Councillor Tew reported that Cambridgeshire County Council will have further cuts of £31 million from its 2015/16 budget. Although the Council hopes to protect the most vulnerable, all services are currently under review. Discussions are underway regarding relocation of some services and sharing of others with Cambridge City Council and South Cambridgeshire District Council.

07-09/14 Road Improvement Scheme: to receive an update.

Councillor Podbury reported that the proposal for two chicanes is currently under review by the Local Highways Improvement Safety Team.

08-09/14 The Village Maintenance Programme.

08-09/14.1 To receive an update regarding hedgerows, verges and pavements.

Kings Ripton has been added to the list of works for the Community Payback Team. Mr Brian Murdoch, Cambridgeshire County Council has visited some parishioners regarding maintenance of hedges which have been obstructing the view of road users. The Chairman noted that she had agreed to visit others with a view to resolving the issue.

08-09/14.2 To consider a quotation for maintenance work to the allotments.

The Parish Council had received a quotation but as Councillor P. Rayner had declared an interest, he felt unable to express a view. Councillor Podbury suggested that clarification was needed regarding the work required. It was agreed to postpone further discussion until the next meeting.

09-09/14 The Parish Council Noticeboard and display holders: to receive an update.

Councillor Podbury informed members that he had not had the opportunity to address the noticeboards and asked that this be deferred until the next meeting. The Chairman demonstrated the new display holders. One will be installed in the village hall and the other in the telephone box.

10-09/14 To consider the purchase of a new litter bin.

Members asked that this matter be deferred until the next meeting.

11-09/14 Community Led Plan

11-09/14.1 To consider passing a resolution to enable a "Specialist Adviser" to contribute to discussion regarding the CLP.

Members felt this to be unnecessary and suggested that Councillor Podbury represent the CLP on the Parish Council.

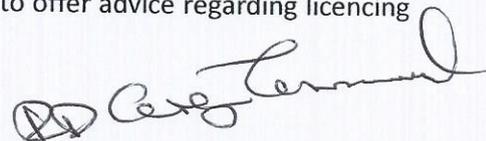
11-09/14.2 To receive an update on the CLP.

Councillor Podbury noted that:

- The Chairman is currently investigating the feasibility of speed cameras.
- Traffic calming measures will be addressed through the Local Highways Initiative application.
- There are concerns for motorists overtaking near Manor Farm.
- The visibility of road users had been addressed in item 08-09/14.1
- The advice of an architect is required regarding repairs to the church wall (*the Clerk advised that Parish Councils only have the power to spend money on a churchyard if it has been closed in accordance with section 215 of the Local Government Act 1972*).

12-09/14 To consider the concept of a "pop-up-pub" and the potential for this initiative in Kings Ripton.

Councillor Podbury agreed to conduct further research and report back at the next meeting. Councillor Tew advised that Councillor Curtis, Mayor of Ramsey would be able to offer advice regarding licencing procedures.



13-09/14 Training Courses: To review the opportunities for training of Chairmen, Councillors & Clerks and to consider the training needs of the Parish Council.

The Chairman reported that she is willing to attend chairmanship training. Councillor P. Rayner proposed that the Council supports this and Councillor Podbury seconded the proposal. Councillor Podbury as Vice-Chairman agreed that both councillor and chairmanship training would be beneficial. Councillor P. Rayner proposed that the Council supports this and the Chairman seconded the proposal. It was **resolved** that the Chairman would make the necessary arrangements.

14-09/14 Finance

14-09/14.1 To approve accounts for payment: 23 September 2014:

Date	Cheque no.	Payee	Description	Amount
23.09.14	000470*	CAPALC	Membership Renewal	£68.11
23.09.14	000471	Miss L.S. Roberts	Clerk's Salary & Expenses	£122.08
23.09.14	000472	HMRC	PAYE	£21.00

**Signed prior to the meeting for expediency.*

Members noted that the Clerk's salary reflected a reduction in hours worked. Cheque no. 000471 payable to the Clerk includes the cost of the display holders. Councillors noted that a VAT invoice or receipt is required for this expense and that all payments subject to VAT must be recorded appropriately in the cash book.

14-09/14.2 To note income received: 23 September 2014: No income has been received.

The Chairman advised members that the Annual Return (2013/2014) has been received and the notification has been published.

15-09/14 Correspondence and Communications.

15-09/14.1 The Countywide Surface Water Management Plan Flooding History Questionnaire was received from Cambridgeshire County Council.

Councillor P. Rayner suggested that the questionnaire be distributed to those parishioners who have been affected by flooding.

15-09/14.2 The consultation on Household Recycling Services was received from Cambridgeshire County Council. Councillor Tew urged parishioners to engage in the consultation. Recycling services are under review and threatened by funding cuts. He reminded Members that grants are available through Mick George's Community Fund via the "Grantscape" website.

16-09/14 To receive verbal reports from Parish Councillors on matters arising from their portfolio responsibilities.

No decisions can be made under this item.

Councillor P. Rayner advised that Glebe Farm has installed a new transformer which will reinforce the village power network reducing the possibility of power cuts in future.

17-09/14 Public Participation: Open Forum – This item was moved and addressed earlier in the meeting.

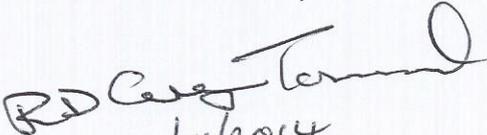
18-09/14 Matters for future consideration.

No decisions can be made under this item.

No further matters were arising.

19-09/14 Date of next meeting: 25 November 2014, Kings Ripton Village Hall, 7.00pm. Note that the date has been changed to accommodate chairmanship training on 18 November (see item 13-09/14)

Close of meeting: 8:40pm


25/11/2014