

M4

MINUTES

The Parish COUNCIL Meeting of Kings Ripton was held on Tuesday 15 Nov 2016 at 7.00pm in Village Hall

Present M Krause, Chairman, P Rayner, Vice chairman, P Bassitt, R Rayner and Mrs R. Carey-Townsend, Parish Councillors.
Ms R Mimiene, Clerk. HDC Cllr R Howe.
1 member of the public.

151116/61 To Receive Apologies and Reasons for Non Attendance
151116/61.1 The Clerk reported that CCC Cllr M Tew sent apologies for absence.

151116/62 Declaration of Interests for Members (Disclosable Pecuniary Interests)
151116/62.1 There were no declarations of interest.
Cllr RR joins the meeting

Close of Meeting

151116/63 Public Participation Session with respect to items on the Agenda and other matters of mutual interest.

151116/63.1 Parishioner reported the concern re: footpaths in the parish, as he has already mentioned at the last meeting. He also expressed concerns about the safety of people walking across the road bridge over the beck. Chairman replied that during the Community Led plan consultation few residents commented on footpaths but appropriate mention would be made where the PC had responsibility. The Chair added the safety for walkers across the bridge was the top priority issue for respondents to the consultation and the PC would be asking the Highways team to look into improvements, even though advice from both District and County councillors was that funds were unlikely. Clerk
Chair

Parishioner reported that the allotments look untidy.

Parishioner reported concerns re: road traffic accidents happening at the crossroad/junction at the south side of the village. Recently there was yet another accident. Residents requested the police to do speed checks but as it a 60m/hr road checks are not carried. Clerk and Chair agreed to draft a letter to County Highways highlighting the problem in this location and asking for preventative measures, suggesting a 50 pph limit on the road.

Parishioner asked if neighbouring PCs had sufficient contact. Local Councils get together and attend joint parish meetings and conference when available to express PC's concerns. As no member could attend the next event, Clerk to ask CCC Cllr M Tew for the feedback of joint parishes meeting. The Clerk to contact the Abbots Ripton, Broughton and Wyton on the Hill parishes to see if they would welcome more regular contact.

Clerk to report broken footpath steps on Ramsey road between Elm View and Manor Farm Cottage.

There used to be a neighbourhood watch group in Kings Ripton. This ran some time ago and PC is not aware of any recent activity. Members agreed to write to RAN if any residents would like to be involved in a neighbourhood watch, group, the Parish Council would support them and provide Clerk's contact details.

Note since meeting: Broken footpath steps reported to County Highways on 18 Nov 16.

Clerk

Re-opening of Meeting

151116/64 To Receive Reports from District and County Councillors
151116/64.1 HDC RH reported on Devolution where the newly appointed mayor/mayoreess will be responsible. It is important to get the right person, good candidates are lining up. Public Council vote scheduled for tomorrow. Cambridgeshire is willing to go forward with a new strategy and support Devolution. It is good for new housing, education, infrastructure projects. Additional money to improve services around the county.
151116/64.2 Cllr RCT is attending a Secret Garden party meeting and will report back to PC.
CCC Cllr MT reported by email prior to the meeting that County Council is having an extraordinary meeting on 15 Nov to discuss the Devolution Deal. HDC Cllr RH reported that this meeting has now been postponed for another week.

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- 151116/65** **To Approve Council meeting dates for 2017:** Tue 17 Jan, 21 Mar, 16 May, 18 Jul, 19 Sep, 21 Nov, - approved. Email dates to HDC Cllr RH. **Clerk**
- 151116/66** **To Receive and Approve the Minutes of Parish Council meeting 20 Sep 16**
Proposed by Cllr PB, seconded by Cllr PR, and RESOLVED that the minutes to be accepted and signed as the true record of the meeting. **Carried**
 Chairman signed the minutes.
- 151116/67** **Matters Arising for those Minutes**
 151116/67.1 200916/52.1: Chair approached Tony Jenkins who is still a trustee for the village hall. In Dec 16 another volunteer is needed.
 151116/67.2 Clerk's annual Appraisal was carried by Chairmam. Both parties are very happy.
- 151116/68** **Notification on Planning Items**
 151116/68.1 16/02139/HHFUL – Retrospective application for the installation of a timber above ground swimming pool, to include surrounding decking and a pergola over Hot Tub, -Living Accommodation Manor Farm Ramsey Road Kings Ripton Huntingdon PE28 2NW, *recommendations submitted HDC*
 Planning Committee with delegated powers dealt with this planning application. PC planning recommendations were collected and agreed by email.
 Approve, provided the Planning Authority is happy that the listed status the building does not affect the decision. The pool structure is temporary in construction and does not affect the main house or its appearance from any public aspects. A condition is proposed that the pool is maintained to its current form and standard or removed should it fall into disrepair and/or disuse for more than 24 months.
- Proposal** **Proposed by Cllr PR, seconded by Cllr PB, and RESOLVED to approve Planning Committee recommendations to approve the above planning consultation.** **Carried**
- 151116/68.2 HDC: Housing and Economic Land Availability Assessment: Additional Sites Consultation 2016, Open from 26 Oct to 7 Nov 16, received 26 Sep 16. Not to comment.
- 151116/68.3 Draft SPD: Huntingdonshire Design Guide 2016 will be available for you to view and comment, 31 Oct to 12 Dec 16 - <http://consult.huntingdonshire.gov.uk/portal/pp/spd/dg> – Cllrs looked at it, submitted comments. PC agreed to make no comments.
- 151116/68.4 HDC: Electoral cycle of Town and Parish Councils in Huntingdonshire, King Ripton PC elections in 2019
- 151116/68.5 HDC seeks to consult Town and Parish Councils re: ordinary elections for all Town and Parish Councils as 2018 and every four years thereafter. This order may shorten the term of office of some Town and Parish Councillors elected in 2015 and 2016. Responses should be submitted no later than Mon 5 Dec 16 to elections@huntingdonshire.gov.uk. Table of current cycle of Town and Parish elections circulated to full Council, Kings Ripton Elections in 2019. PC agreed to make no comments.
- 51116/69** **Finance**
- 151116/69.1 Cash Book and Bank Reconciliation statement as at 31 Oct 16 - approved.
- 151116/69.2 Income and Expenditure against the Budget Report as at 31 Oct 16 - approved.
- 151116/69.3 Bank Balance as at 31 Oct 16: £8,413.30
- 151116/69.4 Note Income Received as at 31 Oct 16: £0.00
- 151116/69.5 To Approve Budget and Precept for 2017/18
 Members discussed the proposed Budget for 2017/18 and made some amendments.
- Proposal** **The amended budget was proposed by Cllr RCT, seconded by Cllr PR, and RESOLVED that the budget for 2017/18 is £4,581.** **Carried**
- 151116/69.6 Members discussed the Precept. For 2016/17 Precept was £4,100. Reserves are good £5,595.34 at the beginning of 2016 Financial year. It was decided to increase the precept by a figure close to inflation (2%) £4.200 to address some of the difference between income and expenditure.
- Proposal** **Proposed by Cllr PR, seconded by Cllr RCT, and RESOLVED that the precept for 2017/18 is £4,200.** **Carried**
- 151116/69.7 Expenditure for approval 15 Nov 16:

Date	Payee and Description	Amount
<i>Electronic payments:</i>		
Date	Payee and Description	Amount
15.11.16	Clerk salary Sep 16 £128.60 and expenses £8.25	£136.85
15.11.16	Clerk salary Oct 16 £93.80 and expenses £5.20	£99.00
15.11.16	HMRC: Clerk wages Sep 16 tax deductions of £1.60. tax refund for Oct 16.	£1.60

Proposal	Proposed by Councillor RCT, seconded by Councillor PB, all in favour and it was RESOLVED that items listed in 151116/69.7 are to be paid.	Carried
	<i>HDC Cllr RH leaves the meeting</i>	
151116/70	Allotments	
151116/70.1	The Kings Ripton allotments are available for residents who would like a bit more space to grow their own food. Members discussed the issues of water and road. Allotments are completely unusable at the moment. The parish council is prepared to consider improvements if people are going to use the allotments. PC can clear the overgrowth again and could be thinking about creating a parking space to make it easier to bring tools to the site. Clerk to write to RAN asking if anyone is interested in renting a plot. PC might need to think about alternative usage of the space if no people wish to rent the allotments.	PC Clerk
151116/71	Review Policy documents: Standing Orders and Risk Assessment	
Proposal	Proposed by Councillor RCT, seconded by Councillor PB, all in favour and it was RESOLVED to approve Standing Orders.	Carried
151116/71.1	Members discussed the Risk Assessment. Under the heading 'Assets' Cllr RR carries the 'outdoor' Risk Assessment of the Village, to insert the line 'carry regular checks, PC to review at every January PC meeting. Under the heading 'Safety of Staff and Visitors' a line to be inserted 'Clerk carries out annual working place risk assessment, home – office suitability, and reports back to the Council before January PC meeting.	RR Clerk
Proposal	Proposed by Councillor RR, seconded by Councillor PR, all in favour and it was RESOLVED to approve Risk Assessment.	Carried
151116/72	Village maintenance, Cllr R Carey-Townsend	
151116/72.1	Cllr RCT reported that village maintenance carried. 30m/h limit sign can now be seen. Trees did not grow back yet, but shrubs will do. Road chicanes corrected.	
151116/73	Boundary changes, update	
	Nothing to report. <i>Member of the public leaves the meeting</i>	
151116/74	Community Led Plan consultation, - next steps for completion and adoption, Cllr M Krause	
151116/74.1	Report and colour coded maps presented by Cllr MK. Open meeting was held and comments from residents collected. Character of the village needs to be kept. Topics of interest are: current village, employment, housing, amenity, rural/agricultural character. Chair will circulate the report and maps to full Council, comments by 9 Dec 16. PC is aiming to publicise the outcome before Christmas. Maps with the suggested areas of appropriate development will be online by 18 Dec before Christmas. Clerk to write to RAN.	All Chair Clerk
151116/75	Members' Reports	
151116/75.1	Secret Garden party – Cllr RCT will confirm do we need an Agenda item for Jan 17.	
151116/75.2	Cllr RR reported that there were camping issues in the village.	
151116/75.3	Cllr PR reported that there are issues with the Church Wall along the way of School Lane.	
151116/76	Correspondence	
151116/76.1	Unity Trust bank letter received asking to confirm the annual budget, clerk to write to the bank. <i>Note since meeting: Clerk wrote to Unity Trust.</i>	
151116/77	Matters to be raised by members for the next agenda	
151116/77.1	Parish Plan.	
151116/77.2	Risk assessments, Clerk 'sand Village.	
151116/72.3	Update on response to County Highways re: speeding and accidents.	
151116/72.4	Feedback from Neighbouring Councils.	
151116/72.5	Allotments, outcome.	
151116/72.6	Secret Garden party, outcome after meeting in Nov 16, Cllr RCT report	
151116/72.8	Church wall condition along School Lane. Representatives of the church are invited to suggest ways the PC be able to help in advance of the next meeting.	
151116/78	Date of the next meeting: Tue 17 January 2017	

Meeting finished at 21.10pm

These minutes are considered draft until ratified at the Parish Council meeting

17 Jan 2017

Date


Chairman: Michael Krause