

**M6****MINUTES**

The Parish COUNCIL Meeting of Kings Ripton was held on Tuesday 16 January 2018 at 7.00pm  
in Village Hall

- Present M Krause, Chairman (arrived at the start of item 195), P Rayner, Vice Chairman, P Bassitt, R Carey-Townsend, R Rayner, Parish Councillors.  
Ms R Mimiene, Clerk.  
1 member of the public.
- 160118/190 To Receive Apologies and Reasons for Non Attendance**  
160118/190.1 PC Cllr MK sent apologies for lateness, HDC Cllr R Howe and CCC Cllr S Criswell sent apologies for absence.  
Vice chairman PR chairs the meeting, until item 195
- 160118/191 Declaration of Interests for Members (Disclosable Pecuniary Interests)**  
160118/191.1 Cllrs RR and PR declared interest in Agenda item No 160118/196 re: Crematorium.
- 160118/192 To Receive Reports from District and County Councillors**  
No reports.
- Close of Meeting**
- 160118/193 Public Participation Session with respect to items on the Agenda and other matters of mutual interest.**  
160118/193.1 Lots of rubbish (McDonalds and KFC wrappers mostly) Ramsey Road from Jubilee Park all way through the village. Clerk to notify HDC re: litter pick required. Clerk  
160118/193.2 It was noted that allotments clearance seems expensive. PC members explained that this quote accepted by PC was the cheapest one.  
160118/193.3 Re: Church wall – chase CCC Cllr SC.  
160118/193.4 Maps re: footpaths in the village would be useful. PC used to have one before. Cllr RCT will search for one. Cllr RR noted that a hard board copy can be printed by printing company. RCT  
Clerk  
160118/193.5 To investigate the options.  
It was noted that yet another accident happened at the top of the road last week.  
*Note since meeting: yet another accident happened at the crossroad on 19 Jan 18.*
- Re-opening of the Meeting**
- 160118/194.1 To Receive and Approve the Minutes of Extraordinary Parish Council meeting 24 October 17.**  
Proposal Proposed by Cllr RCT, seconded by Cllr PB, all in favour and it was RESOLVED that the minutes of Extraordinary PC Meeting 24 Oct 17 to be accepted and signed as the true record of the meeting. Carried  
Chairman signed the minutes.
- 160118/194.2 To Receive and Approve the Minutes of Parish Council meeting 21 November 17.**  
Proposal Proposed by Cllr RCT, seconded by Cllr PB, all in favour and it was RESOLVED that the minutes of PC Meeting 21 Nov 17 to be accepted and signed as the true record of the meeting. Carried  
*Cllr MK joins the meeting.*  
Chairman signed the minutes.
- 160118/195 Matters Arising for those Minutes**  
160118/195.1 Research re: other quotes to change Zen Internet – in progress. Clerk sought advice. Clerk  
160118/195.2 Notice to go by the Church wall – sought CCC Cllr SC advice, awaiting the reply. Clerk  
160118/195.3 Community Led Plan – updated version on the PC website. Document adopted by PC.
- 160118/196 Notification on Planning Items**  
160118/196.1 Outcome re: Crematorium – Development control meeting 18 Dec 17  
Cllr MK reported that the Jubilee Park Crematorium application was approved but the one in Broughton on the B1090 was refused.  
160118/196.2 Consultation:  
Huntingdonshire Local Plan to 2036: Proposed Submission will be available for you to view and comment between the following dates: Start date: 18/12/17 09:00 End date: 05/02/18 17:00 Please select the following link to view this event:  
[http://consult.huntingdonshire.gov.uk/portal/pp/hlp2036/lp2036\\_pro\\_sub](http://consult.huntingdonshire.gov.uk/portal/pp/hlp2036/lp2036_pro_sub)  
Cllrs PR and MK will draft a reply and circulate for PC approval before submission. PR, MK

- 160118/197 Finance**  
 160118/197.1 Cash Book balance and Bank Reconciliation statement for 1 Nov to 31 Dec 17 presented to the Council - Approved.  
 160118/197.2 Income and Expenditure against the Budget Report as at 31 Dec 17- Approved.  
 160118/197.3 Bank Balance as at 31 Dec 17: £8,209.19  
 160118/197.4 Expenditure for approval 16 Jan 18:

	Re: internet provider, it was agreed to change to a better service.	
	<i>Note since meeting: Advice from Adam Brook received. He did a research and looked at different companies. It was noted that £10 per calendar month is average across all companies. PC pay Zen Internet £8.99 + VAT per month from 1 Nov 17. PC claim VAT back. Next DD is in Jun 18.</i>	
	Payment to Royal British legion amended to £17.00. Payment re-issued, chq No 30059 raised for £17.00.	
<b>Date</b>	<b>Payee and Description</b>	<b>Amount</b>
	<i>Electronic payments:</i>	
16.01.18	Luke Stokes Garden & Maintenance, strimming of allotments x 2 (07/2017 and 09/2017)	£175.00
16.01.18	Cambs ACRE membership renewal	£55.50
16.01.18	R Mimiene, wages Dec 17	£108.08
16.01.18	HMRC Tax deductions from Clerk's wages Dec 17 for £26.80 & Jan 18 for £27.00	£53.80
16.01.18	Clerk expenses on running cost of PC Dec 17 for £14.95 & Jan 18 for £5.00	£19.95
16.01.18	R Mimiene wages Jan 18	£107.88
	Total electronic payments for Jan 18:	£520.21
	<i>To note only as the payment was already entered into PC accounts on 21.11.17:</i>	
16.01.18	Donation towards wreath x 1, Royal British legion (approved at Nov PC)	£17.00
	Total chq payment:	£17.00

**Proposal Proposed by Councillor RCT, seconded by Councillor PB, all in favour and it was Carried RESOLVED that items listed in 160118/197.4 are to be paid.**

**160118/198 Further Outcome re: SID Insurance**  
 For the future PC need to be clear in advance what we need to cover.  
 Data logger info is with Cllr RCT which will be circulated to full PC. RCT

**160118/199 Highways and Verges Update**  
 160118/199.1 Outcome re: Local Highways Improvement (LHI) scheme, application submitted in Oct 2017, **Cllr M Krause**  
 PC application was unsuccessful. PC applied for making pedestrian access across the bridge, which was raised by residents, as a priority. Cllr MK met with CCC representative. There is no room across the bridge for 2 lanes and the footpath. Cannot reduce to 1 lane as there are 2 x road narrowings close to the bridge and that would obstruct the vision, the distance is not sufficient. Suggestions:  
 1) Wooden bridge to one side of stone bridge (probably to the left)  
 2) Diversion through the field so people do not need to go over the bridge  
 Re: the Flash – need volunteers to move it to different locations every 2 weeks as advised. If PC apply for LHI scheme next year, CCC are happy to help to make village safer. PC to discuss the options in May/July 18 – that will leave PC with enough time to meet a deadline. PC Clerk  
 Look for new proposals. Agree on the payment.  
 Site visit set for 15 Mar 17 at 6pm, Cllrs will meet by the church. Report to the next PC.  
 Agenda for Mar PC.

**160118/200 Secret Garden Party, Cllr R Carey-Townsend**  
 Cllr RCT attended the SGP meeting on 23 Nov 17 at Pathfinder House.  
 No complaints raised from K Ripton residents.  
 SGP organisers were thanked for the liaising with parishes. It is hoped that something would replace the SGP as the area benefits from such functions.  
 Thank you expressed to Cllr RCT.

**160118/201 Village maintenance, Cllr R Carey-Townsend**

- 160118/201.1 Grass cutting in the village, Cllr M Krause  
Cllr MK met the CGM Group which quoted for £1,162.50 + VAT. PC asked for the split of the quote re: the last 2 bullet points:
- mow the grassed verge area beside the Churchyard every 4 weeks (7 cuts per annum) and
  - to mow the allotment verges once every 3 months.
- Clerk to clarify with CGM is mowing of the allotment area included in the quote, as in the quote they state allotment verges only. RR
- Regarding the 2<sup>nd</sup> quote, Cllr RR will approach Luke Stokes Garden & Maintenance who already does the allotments. Ask to quote for the whole village. Clerk
- Clerk to obtain the quote from Ivor Handly who does the churchyard.
- Note since meeting: Clerk approached I Handly, awaiting the quote.*
- 160118/201.2 Cllr RCT will approach resident re: Quaker bank maintenance as it is now added onto CCC grass cutting schedule. Cllr RCT was worried about the flowers and bushes which are planted there. Cllr RCT will inform resident and report back to PC. RCT
- 160118/201.3 It was agreed that Luke Stokes will carry out strimming allotments x 2 a year.
- 160118/202 To Consider Community Defibrillator**
- A request received from the parishioner. PC have to check process, future maintenance, running costs, etc and whether PC need trained volunteers. Cllr RCT and Clerk will do a bit of a research before the next meeting. Cllr RCT will approach the Bowls club as they have a defibrillator. The PC was generally in favour, subject to funds being available, but wished confirm that the necessary volunteers, training, etc were in place and that future commitments were understood. PC agreed to put it on the agenda again and hoped we would have a short summary of costs, commitments, liabilities in advance. Clerk to reply to the resident.
- Note since meeting: Clerk replied to resident on 17 Jan 18.*
- 160118/203 Correspondence**
- 160118/203.1 Policing Huntingdonshire – PC agreed on Option 2: Increase by 33p per month, £4.00 per year. (Maintain planned numbers. No additional increase in officers). Clerk to complete the online survey. Clerk
- Note since meeting: Clerk completed the survey on PC behalf as instructed.*
- 160118/203.2 GDPR: Cambridgeshire and Peterborough Association of Local Councils (CAPALC) is currently looking at providing a service that will cover the county that is open to all parish and town councils so that compliance with General Data Protection Regulations (GDPR) is in place by 25<sup>th</sup> May 2018 when the Legislative Order comes into force. PC agreed to wait till CAPALC issues the service.
- 160118/203.3 Job Centre email – it was found out that it is an advertising website only.
- 160118/204 Members' Reports, round the table invitation to report**  
No reports.
- 160118/205 Matters to be raised by members for the next agenda**
- 160118/205.1 Defibrillator. Highways. Risk Assessment , Cllr RR.
- 160118/205.2 To note PC response to the Local Plan 2036.
- 160118/205.3 Cllr RCT wishes to make a Kings Ripon Garden at the Abbots Ripton Garden Festival and will write a paragraph to be submitted for RAN, asking for volunteers and asked if the PC would consider financial support.. PC Contribution to be discussed at the next meeting.
- 160118/205.4 Clerk to check re: Elections, is there anything to do at Mar PC.
- 160118/206 Date of the next meeting: Tue 20 March 2018 at 7pm.**

*Meeting finished at 8.41 pm*

*These minutes are considered draft until ratified at the Parish Council meeting*

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Date

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Chairman: Michael Krause