

M7**MINUTES**

The Parish COUNCIL Meeting of Kings Ripton was held on Tuesday 20 March 2018 at 7.00pm in Village Hall

- Present P Rayner, Vice Chairman, P Bassitt, R Carey-Townsend, R Rayner, Parish Councillors.
Ms R Mimiene, Clerk.
HDC Cllr R Howe
CCC Cllr S Criswell
No members of the public.
- 200318/207 To Receive Apologies and Reasons for Non Attendance**
200318/207.1 PC Cllr MK sent apologies for absence.
Vice chairman PR chairs the meeting
- 200318/208 Declaration of Interests for Members (Disclosable Pecuniary Interests)**
200318/208.1 Cllr PB declared interest in Agenda item No 200318/220.2 Grass verge – parking issue.
- 200318/209 To Receive Reports from District and County Councillors**
200318/209.1 It is the last meeting for HDC Cllr RH as he will not be standing for the Election. A big thank you expressed by PC to HDC Cllr RH.
200318/209.2 CCC Cllr SC reported that potholes can be reported by the residents on the County Council website. Permanent repairs will be carried when the weather improves.
Regarding the road watch and SID insurance Kings Ripton PC faced recently, some advice can be provided by CCC Cllr SC, Somersham PC.
It was reported that there was yet another accident at the junction at the top of the village. PC had a lot of break ins. PC reported this to the Police and put a note on the PC website. A response from the Police received but not satisfactory. SC
Contact details for sergeant Andy Street, Ramsey, will be provided to the Clerk by CCC Cllr SC. Clerk will report the situation to A Street.
- Close of Meeting***
- 200318/210 Public Participation Session with respect to items on the Agenda and other matters of mutual interest.**
No members of the public present.
- Re-opening of the Meeting***
- 200318/211 To Receive and Approve the Minutes of Parish Council meeting 16 January 2018**
Proposal Proposed by Cllr PB, seconded by Cllr RCT, all in favour and it was **RESOLVED** that the minutes of Extraordinary PC Meeting 16 January 2018 to be accepted and signed as the true record of the meeting. Carried
Chairman signed the minutes.
- 200318/212 Matters Arising for those Minutes**
200318/212.1 Regarding the footpaths map (the issue was brought up by the resident at the last meeting), a paper copy was brought to the meeting by Cllr RCT. Cllr RH will approach CCC regarding the copy of the whole parish of Kings Ripton and will email the map to the Clerk so it can be printed and made weather proof. To be displayed in the village at various footpaths. RH
200318/212.2 Debris reported to CCC by Clerk.
200318/212.3 Sign done for the Church Wall.
Community Led Plan adopted by PC.
200318/212.4 RAF Wyton application re: Hard standing for cars is not out yet. Application expected in the next 3 months. PC can put their thoughts forward then.
- 200318/213 Notification on Planning Items**
None received.
- 200318/214 Consultations**
None received.
- 200318/215 Finance**
200318/215.1 Cash Book balance and Bank Reconciliation for 1 Jan to 28 Feb 18 presented to the Council - Approved.
200318/215.2 Income and Expenditure against the Budget Report as at 28 Feb 18 - Approved.

- 200318/215.3 Bank Balance as at 28 Feb 18: £7,671.98
- 200318/215.4 Zen Internet – Outcome. Different companies were researched and it was found out that £10.00 per calendar month is an average across all companies. Therefore, PC agreed to stay with the current provider.
- 200318/215.5 Expenditure for approval 20 Mar 18:

Date	Payee and Description	Amount
	<i>Electronic payments:</i>	
20.03.18	ICO renewal by 22 Mar 18	£35.00
20.03.18	Clerks & Councils Direct, subscription renewal	£12.00
20.03.18	R Mimiene, wages Feb 18	£107.88
20.03.18	HMRC Tax deductions from Clerk's wages Feb 18 for £27.00 & Mar 18 for £27.00	£54.00
20.03.18	Clerk expenses on running cost of PC Feb 18 for £22.90 & Mar 18 for £5.00	£27.90
20.03.18	R Mimiene wages Mar 18	£107.88
	Total Mar 18 expenditure:	£344.66

Proposal **Proposed by Councillor PR, seconded by Councillor PB, all in favour and it was RESOLVED that items listed in 200318/215.5 are to be paid.** **Carried**

200318/216 **Elections Elections 3 May 2018 - The Public Notice of Election is out 19 Mar 18, individual nominations must be received by Huntingdonshire District Council** .
Nomination papers brought to the meeting and passed to the members. Nomination papers must be received by HDC by 4pm on Fri 6 Apr 18. Apr
Cllr RH leaves the meeting

200318/217 **Allotments**
200318/217.1 Members considered the future of the Allotment gardens. One of the options is wildlife corner, but PC is worried about the future maintenance.
Also possible to create a better access and a hard standing parking there, but that might be too costly. PC agreed to bring their ideas for the next meeting.
It was noted that there is one tenant on the allotments now.

200318/218 **To Review and Approve Financial Regulations**
The note issued by the Internal Auditor re: PC Financial Regulations, section 11 – Contracts needs reviewing.
PC agreed that their Financial Regulations meet the PC needs and therefore PC approved the ones already adopted. Reasons listed in the new model document are not relevant and not adequate to the size of PC like Kings Ripton.

Proposal **Proposed by Councillor PR, seconded by Councillor PB, all in favour and it was RESOLVED that the Financial Regulations are approved.** **Carried**

200318/219 **Village Risk Assessment, Cllr R Rayner**
Carried on 15 Mar 18 by Cllr RR, presented to PC prior to the meeting.

Proposal **Proposed by Councillor PR, seconded by Councillor PB, all in favour and it was RESOLVED that the Village Risk Assessment is approved.** **Carried**

200318/220 **Highways and Verges**
200318/220.1 Parking issues on the pathway, outcome
There is a problem with people parking long term on the pathway and grass verge opposite Quakers Rest and aside Walden Court.
Brian Murdock, Highways officer suggested that the only way to get it as a no parking area is to have a traffic regulation order put in place with parking restrictions. CCC do not have a budget for this sort of scheme, so it would need to be put forward as an LHI (Local Highway Improvement) scheme bid, through the Parish Council or other community organisation.
Below is the link to the page on the County Council web site which explains the process <https://www.cambridgeshire.gov.uk/residents/travel-roads-and-parking/roads-and-pathways/improving-your-local-highway/local-highway-improvement-funding/>
Sign asking not to park on the pavement issued but was taken down. Cars are being parked just behind the traffic calming measures obstructing the visibility for the ones who are trying to get out of their drive and for drivers who pass the traffic calming measures and try to get back into the lane avoiding the car coming from opposite direction. PC agreed to put a formal notice on the PC headed letter saying 'No parking'. Clerk
Clerk to seek advice re: safety and how to get a proper traffic regulation there. Approach the PC
PCSO when contact details are provided.

200318/220.2	<p>Grass verge opposite Quakers Rest and aside Walden Court, to consider further maintenance, Cllr R Carey-Townsend</p> <p>Cllr RCT spoke to Bill McGuinness who would prefer that the CCC did not trim the bank (resident would prefer to look after the plants he paid for and he will control the weeds this year).</p> <p>It was suggested that CCC maintains the bank from No 4 Quaker's Close boundary line to Quaker Close and just the edge of the bank onto the pathway.</p> <p><i>Note since meeting: Clerk confirmed to CCC Highways officer that this area will be maintained by the resident of 4 Quaker's Close.</i></p>	
200318/220.3	<p>Debris – street cleansing – reported to HDC</p> <p>It was confirmed that debris at traffic calming outside Holland Cottage was cleared.</p>	
200318/220.4	<p>Grass cutting in the village: to choose the best quote for the parish</p> <p>3 quotes obtained:</p> <ul style="list-style-type: none"> • Luke x 3 allotment £75, every 2 weeks church and front area £1,500 (removes the waste) • Ivor cut outside the church and allotment £200 per year (there might be a slight increase, as the contractor is reconsidering the quote) • CGM – grassed area beside the church every 4 weeks (7 cuts) 87.50 and allotment every 3 months (3 cuts per year) £37.50 	
Proposal	<p>Proposed by Councillor PR, seconded by Councillor RCT, all in favour and it was RESOLVED that Quote No 2 is approved.</p>	Carried
200318/220.5	<p>Outcome after site meeting re: Bridge issues - Local Highways Improvement (LHI) scheme for 2019/20.</p> <p>Four Cllrs had a site meeting on Thu 15 Mar 18 last week. The measurements were noted and are with the Chairman now.</p> <p><i>Note since meeting: Accident at cross roads on 29th March 2018 around 6pm. 2 car's were involved and police were called to the incident.</i></p>	MK
200318/221	<p>GDPR - To discuss and consider GDPR (General Data Protection Regulation) – a new legislation coming into force on 25 May 2018. To approve Clerk's attendance at the workshop organised by CAPALC on 16 Mar 18</p> <p>Clerk's attendance approved by full PC by email. Confirmed tonight.</p> <p>CAPALC are considering the advice and guidance on preparation of the adoption of the document.</p>	
200318/222	<p>Village Security</p> <p>PC reported that there was a number of break-ins into garden sheds and garages in the village.</p> <p>St Ives Police replied to PC query re break ins on 14 Mar 18. They consider Kings Ripton low crime village. PC felt the reply poor. Police advised to keep sheds locked, buy small alarms to fit to them and any valuable things out of sight. Patrols will pass the area but will not guarantee the regular visits.</p> <p><i>PC agreed to get advice from Andy Street, as the break-ins do cause distress, affecting the large proportion of the residents. PC agreed to invite PCSO to PC meeting.</i></p>	
200318/223	<p>To Consider Community Defibrillator</p>	
200318/223.1	<p>Cllr RCT spoke to Bowls Club, Clerk carried a research and emailed the tabled info to full PC.</p>	
200318/223.2	<p>It was agreed to discuss it at the next meeting in May.</p>	
200318/224	<p>Garden Club: To consider PC's contribution towards it, Cllr R Carey-Townsend</p> <p>None organised this year.</p>	
200318/225	<p>Correspondence</p>	
200318/225.1	<p>CIL money:</p> <p>Clerk contacted HDC Implementation Team Leader re: further advice. The response received saying that Any Parish Council may apply for funding. However, it should be noted that CIL is to address the infrastructure needs from new development so if the project in question does not do that then it will have an impact on whether it is considered suitable.</p> <p>Cllrs PR and MK will look at this (applications by the end of Apr 18), and will come up with suggestions – minor applications, could cover parking in the village, or white lines, posts..</p>	
Proposal	<p>Proposed by Councillor PB, seconded by Councillor PR, all in favour and it was RESOLVED that Cllr MK and PR will look for ideas and will complete the application for minor scheme.</p>	Carried

200318/225.2 It was reported that the RAN may not be published as often.

200318/226 Members' Reports, round the table invitation to report
No reports.

200318/227 Matters to be raised by members for the next agenda

200318/227.1 Advice re: SID insurance for the future.

200318/227.2 Cllr RCT will not be standing at May's Elections. Thank you expressed by PC to Cllr RCT for all the work Cllr Ros did for the village being a Councillor for about 10 years.

200318/228 Date of the next meeting: Tue 8 May 2018 Annual Parish Council meeting at 7pm and Annual Parish Meeting/Assembly at 8pm at the Village Hall

Meeting finished at 9.27pm

These minutes are considered draft until ratified at the Parish Council meeting

Date

Chairman: Michael Krause