

**M1****MINUTES**

The Annual Parish COUNCIL Meeting of Kings Ripton was held on Tuesday 16 May 2017 at 7.00pm in Village Hall

- Present M Krause, Chairman, P Rayner, Vice Chairman, R Rayner and Mrs R. Carey-Townsend, Parish Councillors.  
Ms R Mimiene, Clerk.  
HDC Cllr R Howe  
CCC Cllr Steve Criswell  
9 members of the public
- 1705/16/119 Election of Chairman**  
Nomination: MK  
**Proposal Proposed by Councillor RCT, seconded by Councillor RR, all in favour, and it was Carried RESOLVED that Cllr MK be elected as Chairman.**  
Chairman signed the acceptance of office form.
- 170516/120 Election of Vice Chairman**  
Nomination: PR  
**Proposal Proposed by Councillor RCT, seconded by Councillor RR, all in favour, and it was Carried RESOLVED that Cllr PR be elected as ViceChairman.**
- 170516/121 To Receive Apologies and Reasons for Non Attendance**  
170516/121.1 The Clerk reported that Cllr P Bassitt sent apologies for absence.
- 170516/122 Declaration of Interests for Members (Disclosable Pecuniary Interests)**  
170516/122.1 Cllrs PR and RR will declare a Pecuniary Interest in proposed Crematorium Planning Consultation when this Agenda item appears in the future.  
170516/122.2 Cllr MK declared interest in payment made to Village Hall.
- 170516/123 To Receive Reports from District and County Councillors**  
170516/123.1 HDC Cllr RH report circulated to members prior to the meeting and attached to these Minutes. Election of the mayor of Cambridgeshire and Peterborough was last week. Cabinet is now formed. Cllr RH is a Deputy Mayor.  
Congratulations to Cllr RH expressed by PC. Thank you expressed for the detailed report and all hard work.  
Thank you expressed by full PC to CCC Cllr M Tew and his valuable input over the years.  
170516/123.2 CCC Cllr S Criswell is a newly elected County Cllr for this ward. Cllr SC covers 9 villagers now. He stressed that the distance between Kings Ripton and Somersham would not affect his commitment to the parish or ability to represent it. He has been a Cllr for Somersham Parish Council for 22 years. Thank you expressed to CCC Cllr SC for attending tonight.
- 1 member of the public joins the meeting.  
CC Cllr SC leaves the meeting.*
- 170516/124 To Receive and Approve the Minutes of Parish Council meeting 21 March 17**  
**Proposal Proposed by Cllr RCT, seconded by Cllr RR, and RESOLVED that the minutes to be Carried accepted and signed as the true record of the meeting.**  
Chairman signed the minutes.
- 170516/125 Matters Arising for those Minutes**  
170516/125.1 No matters arising.
- 170516/126 Notification on Planning Items**  
1) 17/00614/HHFUL 2 storey extension over garage 7 Quaker Close Kings Ripton Huntingdon PE28 2NP, received from HDC on 30 Mar 17  
*To approve Planning Committee's Planning Recommendations made to HDC on 19 Apr 17: At a meeting of Kings Ripton Parish Council on 19 April 2017, the PC recommended that this application should be rejected on the grounds of residential amenity / living conditions. The proposed extension, with an added storey running a considerable distance, running along the boundary with the property to the north, and a further extension to the rear will have an overbearing impact on the neighbouring residents. While an extension as large as this might be acceptable on a bigger plot, the PC feels it should be rejected as planned.*  
**Proposal Proposed by Cllr PR, seconded by Cllr RCT, and RESOLVED that PC approves Carried planning recommendations previously submitted HDC.**

- 2) 17/00787/HHFUL The Gables Ramsey Road Kings Ripton, The Gables Ramsey Road Kings Ripton Huntingdon Pe28 2NW, received from HDC on 20 Apr 17

**Recommend Approval:** The plans are within the framework.

**Proposed by Cllr PRT, seconded by Cllr RCT, and RESOLVED that PC recommends approval to this Planning Consultation. Carried**

*Note since meeting: Planning Recommendations submitted HDC on 17 May 17.*

To note:

- 1) A new TPO made in Kings Ripton: TOWN AND COUNTRY PLANNING ACT 1990, TOWN AND COUNTRY PLANNING (TREE PRESERVATION) (ENGLAND) REGULATIONS 2012 Tree Preservation Order L/TPO/2017/004 4B School Lane Kings Ripton Huntingdon (2017)

Noted.

- 2) CCC: Consultation on the proposed 2017 revision of the Local Validation Guidance List and Local Validation Check List for planning applications for the County Council's own development and for waste development, 6 Apr 17

Noted.

- 3) Houghton and Wyton Neighbourhood Plan: Proposed Alternative Modifications will be available for you to view and comment between the following dates: Start date: 07/04/17 16:00, End date: 22/05/17 17:00. Please select the following link to view this event: <http://consult.huntingdonshire.gov.uk/portal/pp/nps/hw-altmod>

Noted.

**170516/127 Finance**

170516/127.1. Cash Book balance as at 31 Mar 17 £6,389.68 and Bank Reconciliation statement as at 31 Mar 17 presented to the Council - Approved.

170516/127.2 Income and Expenditure against the Budget Report as at 31 Mar 17 - Approved.

170516/127.3 Bank Balance as at 31 Mar 17: £6,389.68

170516/127.4 Expenditure for approval 16 May 17:

Date	Payee and Description	Amount
<i>6 Electronic payments and 1 chq payment raised:</i>		
Date	Payee and Description	Amount
16.05.17	CAPALC Membership Fee 2017/18	£128.02
16.05.17	R Mimiene, wages Apr 17	£108.08
16.05.17	HMRC Tax deductions from Clerk's wages Apr 17	£26.80
16.05.17	Clerk expenses on running cost of PC Apr and May 17	£10.00
16.05.17	R Mimiene wages May 17	£107.88
16.05.17	HMRC tax deductions from Clerk's May 17 wages	£27.00
16.05.17	Kings Ripton Village hall hire x 6 meetings during 2016.17	£36.00
<i>To note the DD payment:</i>		
DD 18 Apr 17	Zen Internet Limited UK Domain Name (Reg), Annual UK Domain Charge 14 Apr 17 to 13 Apr 18	£8.39
Total May 17 expenditure:		£452.17

There are issues with signatories. Cllrs RR and MK will need to renew their log in details with Unity Trust bank. RR, MK

**Proposed by Councillor PR, seconded by Councillor RCT, all in favour and it was RESOLVED that items listed in 170516/127.4 are to be paid. Carried**

170516/127.5 To Approve Section 1 – Annual Governance Statement 2016/17

**Proposed by Councillor RCT, seconded by Councillor PR, all in favour and it was RESOLVED that Section 1 is approved. Carried**

170516/127.6 To Approve Section 2 – Accounting Statements 2016/17

**Proposed by Councillor PR, seconded by Councillor RCT, all in favour and it was RESOLVED that Section 2 is approved. Carried**

170516/127.7 To Approve Internal Auditor report for Financial Year 2016/17

The only issue raised by the Internal Auditor is Assets value for a Bus shelter, which is suggested to be increased. Agenda item for Jul PC. PC

The Council thanked the clerk for her hard work and efficiency for Kings Ripton PC, as evidenced by the Auditor's report.

**Proposed by Councillor MK, seconded by Councillor PR, all in favour and it was RESOLVED that Internal Auditor report is approved. Carried**

- 170516/128 Correspondence: Communications Received on Crematorium proposal. No formal notification - consultation from HDC yet**
- 170516/128.1 Noisy drain cover on Ramsey Road was reported to Cllr MK. It is near the end of School Clerk Lane.
- Also it was noted that speed check displays are not working any more. It is already reported to CCC. Resident is asking could PC chase it up.
- 170516/128.2 HDC correspondence re: Tree warden – Cllr RR could be a tree warden for the Parish. The RR only trees are on the Allotment only.

***Close of Meeting***

**170516/129 Public Participation Session with respect to items on the Agenda and other matters of mutual interest.**

- 170516/129.1 No Planning Consultation received from HDC. Cllrs RR and PR will need to declare a Pecuniary Interest when this planning consultation is discussed at the full PC meeting.
- 170516/129.2 Large amount of emails and verbal comments received from concerned residents. There are no comments in favour of the proposed crematorium.
- There was a consultation in the village on the proposed Crematorium run by Harrislamb consultants.
- Cllr MK presented the summary report on the comments passed to the PC re: the proposed crematorium. Thank you expressed to the residents for the comments put forward. Comments sheet attached to these Minutes.
- Cllr MK also reminder councillors that they were required, as covered at earlier training, to follow parish council guidance, which specifies legitimate reasons for recommending the a planning application should be rejected by the planning authority and that final decisions were always made by the planning authority.
- Cllr RH received 3 resident letters and replied to all of them. Cllr RH agreed to forward the emails to the Clerk for the record.

*1 member of the public joins the meeting.*

- 170516/129.3 A resident noted that Broughton PC discussed the Crematorium issue at their earlier meeting. As no formal notification from HDC received, Kings Ripton PC chose not to discuss this matter formally at their full Council meeting. Notification was received from Harrislamb consultants in early March re: the consultation they wanted to have in Kings Ripton.
- PC decided not to discuss at PC meeting formally as PC had no Planning application from HDC to consider. PC is only a consultee and can make planning recommendations to HDC. Residents complained that not all resident received letters from Harrislamb. Some residents received the letter quite late. Residents noted that they were trying to contact Harrislamb but did not get through.
- The proposed Crematorium Building itself is in Broughton but entrance is through Kings Ripton.
- It was noted by HDC Cllr RH that Wyton PC are having a meeting soon but no Agenda circulated yet. Traffic affects Wyton too.
- Residents noted that at public meeting run by Harrislamb there was a confident opinion that this application is going ahead.
- Andy Moffat, Head of Planning Department, had previously confirmed that there was no planning application, as yet.
- HDC Cllr RH encouraged residents to identify planning objections.
- The Chairman explained the parish council process :
- Once planning application received, there will be a deadline to provide planning recommendations. PC will either discuss the application at the July meeting or hold an extraordinary meeting if required to meet the deadline. 2 Councillors will declare an interest, therefore PC will need to make sure that other 3 councillors are present to be quorate. There will be an open session for the residents to express further views. Then PC will make planning recommendations to HDC. If required, PC will attend the Development control meeting. Applications only go to this meeting if HDC and PC opinion on this Planning Consultation differs.
- 170516/129.4 It was noted that there was a number of inconsistencies re: the proposed Crematorium. HDC Cllr RH asked Planning Department for an early notice re: this Consultation.
- 170516/129.5 Residents are advised to check HDC website for the planning consultation.
- 170516/129.6 Traffic management: HDC Cllr RH will approach CCC Cllr and present the records of the RH accidents of this road and junction and Sapley Road too.
- A resident expressed concerns re: traffic on Sapley Road when funeral procession is in process.

E-Cops provide a list of various incidents.

Planning for the potential Wyton development included recording traffic flow by an hour. Cllr RH could try to get some info for PC. HDC planners will take traffic flows into account.

When application is received, PC will be asking residents to express their opinions including questions to the planners.

170516/129.7 Thank you to Cllr RCT for organizing the village tidy up.

170516/129.8 Tree warden issue, Neighbourhood Watch – to provide details on what is expected.

170516/129.9 It was noted by a resident that Allotment area is one of the untidiest area in the village. It was cleared recently by PC. Get another quote for the tidying up. RR

*Re-opening of Meeting*

*5 members of the public leave the meeting.*

**170516/130 Members' Reports**

170516/130.1 Training Conference attended by Chairman and Clerk on 30 Mar 17.

170516/130.2 Allotments: Advertise to other PCs (Broughton and Wyton). PC will make sure the site is tidy. It needs strimming more regularly than once a year. Have it on the next Agenda.

170516/130.3 Phone box – paint bought.

**170516/131 Matters to be raised by members for the next agenda**

170516/131.1 Allotments, parish plan and other items to be put back onto the Agenda.

170516/131.2 Info to upload onto the PC website re: Crematorium.

**170516/132 Date of the next meeting: Tue 18 Jul 17**

170516/132.1 Thank you to chairman expressed by PC for charring the meeting so well tonight.

*Meeting finished at 8.29pm*

*These minutes are considered draft until ratified at the Parish Council meeting*

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Date

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Chairman: Michael Krause