

# **KINGS RIPTON PARISH COUNCIL**

*CHAIRMAN: Philip Rayner*

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Clerk to the Council: -  
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15 May 2019

Dear Member

You are hereby summoned to attend the **ANNUAL Parish Council Meeting** which will be held on **Monday 20 May 2019** at **7pm** at **Kings Ripton Village Hall**, to deal with the following business:  
**Public and Press are invited to attend**

## **NOTICE and AGENDA**

**190520/364 Election of the Chairman**

**190520/365 Election of the Vice –Chairman**

**190520/366 Receive Apologies and Reasons for Non Attendance**

**190520/367 To Review and Approve PC Code of Conduct**

**190520/368 Declarations of Interests for Members (Disclosable Pecuniary Interests).  
Dispensations**

**190520/369 To Receive District and County Councillors Reports**

### *Close of Meeting*

**190520/370 Public Participation Session with respect to items on the Agenda and other matters of mutual interest.**

### *Re-opening of Meeting*

**190520/371 To Receive and Approve Minutes of the Parish Council Meeting 5 March 2019**

**190520/372 Matters arising from those minutes**

**190520/373 Notification on Planning Items**

190520/373.1 Submission of reserved matters (appearance, access, landscaping, layout and scale) in respect of the construction of a new roundabout from the A141 including drainage, landscaping and associated works. Site Address: Land West Of The East Coast Mainline Railway And North Of Spittals Way Huntingdon Reference: 18/01577/REM– *Received 18 Apr 19*

190520/373.2 Wyton Hill Gardens - Consultation Event on 11 May 19, outcome  
<https://placesprojects.engie.co.uk/wyton-hill-gardens> – *information emailed to PC by the developer*

190520/373.3 Five trees : Reduce tree - Remove offending limbs, Detach ivy around the base of trees. Works need to be carried for safety reasons as the trees are obstructing the view for people travelling north. Trees are also in danger of falling down. Site Address: Land West Of Fieldview Ramsey Road Kings Ripton Reference: 19/00624/TRCA

**190520/374 Finance**

190520/374.1 Bank Balance as at 31 Mar 18, Cashbook, Bank Reconciliation 19, Income & Expenditure

190520/374.2 To Review and Approve PC Assets Register as at 31 Mar 19

190520/374.3 To Approve Year End accounts and Annual Governance and Accountability Return (AGAR) 2018/19:

190520/374.3.1 To Approve the Certificate of Exemption for 2018/19

150520/374.3.2 To Approve AGAR Section 1 – Annual Governance Statement 2018/19

190520/374.3.3 To Approve AGAR Section 2 – Accounting Statement 2018/19

190520/374/3.4 To Approve PC Variances form and PC Reserves

190520/374.3.5 To Note Internal Auditor report for 2018/19

190520/374.3.6 To Note The Notice of Public Rights and Publication of Annual Governance & Accountability Return (Exempt authority)

190520/374.3.7 To Approve Year End Accounts and Bank Reconciliation for the period of 1 Apr 18 to 31 Mar 19

190520/374.4 To Consider applying for Funding

190520/374.5 To Note updated cashbook for 2019/20, bank balances as at 30 Apr 19: 14,530.06 due to the receipt of PC Precept of £5,392.00 and Grant for the cPAD of £1,597.00

190520/374.6 To note that Windows License for PC lap top expired. To consider the best option for PC and approve expenditure

190520/374.7 To Report on additional payment of £5.00 made towards the ICO membership due to the increase to the membership to £40 (previously £35 if paid online). PC agreed to pay £5.00 to have the complete registration and meet the PC requirements:

Date	Payee and Description	Amount
	<i>Electronic payments:</i>	
190405.1	ICO – increase by £5 to the membership to be complaint	£5.00

190520/374.8 Expenditure for approval 20 May 2019:

To Note the DD of £8.39 to Zen Internet 15 Apr 19

Date	Payee and Description	Amount
	<i>Electronic payments:</i>	
190520.1	Clerk's Wages and Tax deductions Apr 19	£223.24
190520.2	Clerk's Wages and Tax deductions Mar 19	£168.36
190520.3	Expenses on running cost of PC Apr 19 £13.77 and May 19 £7.47	£21.24
190520.4	Clerks & Councils Direct Subscription Renewal 2019	£12.00
190520.5	SLCC membership including ALCC (split between all PCs according to the hrs contracted)	£11.71
190520.6	CAPALC membership of £144.97 + GD Protection membership scheme to 31 Mar 20 £25.00	£169.97
190520.7	Kings Ripton Village hall Grant towards the running cost of the hall £750.00 + Village hall Hire 2019/20 x 6 = £36.00	£786.00
	Total May 19 expenditure:	£1,392.52

**190520/375 To review Policy Documents for 2019/20:**

**190520/375.1 Review Standing Orders (last reviewed Sep 2018)**

190520/375.2 To Review Financial procedures for 2019/20: Financial Regulations (last reviewed Mar 19)

190520/375.3 Review Risk Assessment (Finance) last reviewed Nov 2018

190520/375.4 Review PC Assets List

190520/375.5 To review and Approve Risk Assessment – Village

190520/375.6 Review Dispensation Procedure and Complaint handling

**190520/376 Allotments:**

190520/376.1 PC applied for planning permission (Agenda item 190520/373.3). To Choose and Approve the best quote for the Tree Works to be carried

190520/376.2 To further Consider the future use and Maintenance of the site

**190520/377 To further Discuss the Event to be held on the Grange Farm**

**190520/378 To further consider Fibre Broadband, outcome**

**190520/379 Highways and Verges**

190520/379.1 Bridge over the Bury Brook – Cllr K Martin

190520/379.2 Brook blockage

190520/379.3 Litter picking and Road sweeping, reported, outcome

190520/379.4 Drains along the Ramsey Road

190520/379.5 Grass cutting in the Village

190520/379.6 To discuss maintenance of the area behind the bus stop

**190520/380 GDP (General Data Protection), outcome**

**190520/381 Speeding in the village: Roadwatch data, Cllr D Sattelle**

**190520/382 Defibrillator for the village, the grant application successful**

190520/383.1 To consider accepting the quote from CHT and forming a plan for implementation

190520/383.2 3 quotes from Community Heartbeat Trust, the East of England Ambulance Service and the British Heart Foundation

**190520/384 Village Security**

**190520/385 Parish Council Website – To discuss what Information to display**

**190520/386 Correspondence**

CCC Highways and Street Lighting Surveys

<https://www.cambridgeshire.gov.uk/residents/travel-roads-and-parking/roads-and-pathways/streetlighting/>

**190520/387 Members' Reports, round the table invitation to report**

*This is only around the table invitation to report and so takes the form of an update only to members. No business is detailed therefore it would be unlawful for the council to make any decision under this item*

**190520/388 Matters to be raised by members for the next agenda.**

*Please, note that no decisions can lawfully be made under this item. Business must be specified therefore the Council cannot lawfully raise matters for decision.*

**EXCLUSION OF THE PUBLIC AND PRESS**

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.

**190520/389 Staff Matter: Outcome**

**190520/390 Date of the next Meeting:** To be confirmed



Signed (Clerk) Ramune Mimiene

Date: 15 May 2019