

## M1 MINUTES

The ANNUAL Parish COUNCIL Meeting of Kings Ripton was held on Monday 20 May 2019 at 7.00pm in Village Hall

- Present P Rayner, Chairman, K Martin, D Sattelle Parish Councillors.  
Ms R Mimiene, Clerk.  
1 member of the public.  
M Krause, Village Hall Trust
- 190520/364** **Election of Chairman**  
**Proposal** **Proposed by Cllr PR, seconded by Cllr KM, all in favour and it was RESOLVED that PR is elected a Chair.** **Carried**
- 190520/365** **Election of Vice-Chairman**  
**Proposal** **Proposed by Cllr PR, seconded by Cllr DS, all in favour and it was RESOLVED that P Bassitt (in his absence but with PB agreement made in advance) is elected a Vice-Chair.** **Carried**
- 190520/366** **To Receive Apologies and Reasons for Non Attendance**  
190520/366.1 Cllrs R Rayner and Paul Bassitt sent apologies for absence.
- 190520/367** **To Review and Approve PC Code of Conduct**  
**Proposal** **Proposed by Cllr KM, seconded by Cllr PR, all in favour and it was RESOLVED that PC Code of Conduct is approved.** **Carried**
- 190520/368** **Declaration of Interests for Members (Disclosable Pecuniary Interests).  
Dispensations**  
None.
- 190520/369** **To Receive Reports from District and County Councillors**  
HDC Cllr S Bywater sent a report on his absence, attached.
- Close of Meeting**
- 190520/370** **Public Participation Session with respect to items on the Agenda and other matters of mutual interest.**  
Cllr PR will contact Music Festival representatives re: Any possible contribution to the village – suggestion to the Church. **PR**
- Re-opening of the Meeting**
- 190520/371** **To Receive and Approve the Minutes of the Parish Council meeting 5 March 2019**  
190305/344 Amendment to be added 'a development meeting he attended'.  
**Proposal** **Proposed by Cllr KM, seconded by Cllr DS, all in favour and it was RESOLVED that the minutes of PC Meeting 5 March 2019 to be accepted and signed as the true record of the meeting with the above amendment.** **Carried**  
*Chairman signed the minutes.*
- 190520/372** **Matters Arising for those Minutes**  
Cllr DS will produce speedwatch data analysis for the next meeting in July. **DS**  
Cllr PR will forward info on Fibre Broadband to village WhatsApp group. **PR**  
Cllr KM reported that the Dignity's application Appeal is with the inspector.  
CC Cllr SC agreed at the last meeting to find out re: footpaths maps and maintenance. **SC**
- 190520/373** **Notification on Planning Items**  
190520/373.1 Submission of reserved matters (appearance, access, landscaping, layout and scale) in respect of the construction of a new roundabout from the A141 including drainage, landscaping and associated works. Site Address: Land West Of The East Coast Mainline Railway And North Of Spittals Way Huntingdon Reference: 18/01577/REM–  
*Received 18 Apr 19, extension provided by HDC to 21 May 19.*  
Kings Ripton Parish Council raised a concern that there will be an increase to traffic and congestion on A141. This is especially considering the proximity of this roundabout to the existing roundabouts on A141 and the existing congestion which affect Kings Ripton's area. Kings Ripton PC would recommend dualing the A141 for current and future capacity.  
**Proposal** **Proposed by Cllr KM, seconded by Cllr DS, all in favour and it was RESOLVED that** **Carried**

**the above comments are submitted HDC.**

*PC comments submitted 20 May 19.*

190520/373.2 Pre-consultation re: Wyton Hill Gardens - Consultation Event on 11 May 19, outcome <https://placesprojects.engie.co.uk/wyton-hill-gardens> – information emailed to PC by the developer

The site is bounded by the A141 to the north, connecting the site to Huntingdon. The east, west and south of the site is bounded by the airfield and to the south, the community of Wyton on the Hill. Nearby settlements include Kings Ripton, Old Hurst and St Ives.

PC discussed and agreed to submit these comments: The site is very isolated with no obvious connection to the existing Wyton on the Hill site. There are no clear traffic outlets to the A141, which already is a congested road. The site location will hinder the future solutions to dueling A141 to improve traffic flow. There are no traffic or cycle links. Would recommend refusal.

**Proposal** **Proposed by Cllr PR, seconded by Cllr KM, all in favour and it was RESOLVED that PC recommends refusal to the above Pre- consultation.** **Carried**

190520/373.3 Five trees : Reduce tree - Remove offending limbs, Detach ivy around the base of trees.

Works need to be carried for safety reasons as the trees are obstructing the view for people travelling north. Trees are also in danger of falling down. Site Address: Land West Of Fieldview Ramsey Road Kings Ripton Reference: 19/00624/TRCA

HDC informed PC that if HDC does not inform any different, PC can carry out the works after 6 weeks of the consultation.

This information is for PC attention: Local Plan was received after the Agenda was circulated: Adoption of HLP2036 is available to view between the following dates:

Start date: 17/05/19 16:35 End date: 31/12/19 16:00

[http://consult.huntingdonshire.gov.uk/portal/pp/hlp2036/adoption/adoption\\_of\\_hlp2036](http://consult.huntingdonshire.gov.uk/portal/pp/hlp2036/adoption/adoption_of_hlp2036)

#### **190520/374 Finance**

190520/374.1.1 Bank balance as at 31 Mar 19, Cashbook, Bank Reconciliation to 31 Mar 19, Income & Expenditure

**Proposal** **Proposed by Cllr PR, seconded by Cllr KM, all in favour and it was RESOLVED that the accounts are approved.** **Carried**

190520/374.2 To Review and Approve PC Assets Register as at 31 Mar 19 – reviewed and approved.

190520/374.3 To Approve Year End accounts and Annual Governance and Accountability Return (AGAR) 2018/19

**Proposal** **Proposed by Cllr PR, seconded by Cllr KM, all in favour and it was RESOLVED that the Year End Accounts are approved.** **Carried**

190520/374.3.1 To Approve the Certificate of Exemption for 2018/19

**Proposal** **Proposed by Cllr PR, seconded by Cllr KM, all in favour and it was RESOLVED that the Certificate of Exemption is approved.** **Carried**

190520/374.3.2 To Approve AGAR Section 1 Annual Governance Statement 2018/19

**Proposal** **Proposed by Cllr PR, seconded by Cllr KM, all in favour and it was RESOLVED that the AGAR Section 1 Annual Governance Statement 2018/19 is approved.** **Carried**

190520/374.3.3 To Approve AGAR Section 2 Accounting Statement 2018/19

**Proposal** **Proposed by Cllr KM, seconded by Cllr DS, all in favour and it was RESOLVED that AGAR Section 2 Accounting Statement 2018/19 is approved.** **Carried**

190520/374.3.4 To Approve PC Variances form and PC Reserves

Total balance at the start of the Financial year was £7,554.45.

General Reserves; £5,392.00 (suggested 12moths running of PC as advised by NALC)

Earmarked Reserves: Possible development of a footbridge as PC contribution within LHI.

10% of £15,000 = £1500-2000 and Expenses attributed to Defibrillator installation above grant funding £162.00.

**Proposal** **Proposed by Cllr KM, seconded by Cllr DS, all in favour and it was RESOLVED that PC reserves are approved.** **Carried**

190520/374.3.5 To Note Internal Auditor report 2018/19 –noted.

190520/374.3.6 Note The Notice of Public Rights and Publication of Annual Governance & Accountability Return (Exempt authority) – Noted. The Notice is on the website.

190520/374.4 To consider applying for funding – regular notifications received by Cllr KM. Nothing suitable at the moment. Community heating scheme to look into.

190520/374.5 To Note the updated cashbook for 2019/20, bank balances as at 30 Apr 19: £14,530.06 due to the receipt of PC Precept of £5,392.00 and Grant for the cPAD of £1,597.00

**Proposal** **Proposed by Cllr KM, seconded by Cllr DS, all in favour and it was RESOLVED that** **Carried**

**bank balances as at 30 Apr 19 are approved.**

190520/374.6 To note that Windows License for PC lap top expired. To consider the best option for PC and approve expenditure – lap top updated but needs windows software. Around £100 expenditure agreed in principle. IT equipment budget £50.00. Clerk to purchase and claim back.

**Proposal Proposed by Cllr KM, seconded by Cllr DS, all in favour and it was RESOLVED that Carried the expenditure around £100 is approved.**

190520/374.7 To Report on additional payment of £5.00 made towards the ICO membership due to the increase to the membership to £40 (previously £35 if paid online). PC agreed to pay £5.00 to have the complete registration and meet the PC requirements:

| Date     | Payee and Description                                  | Amount |
|----------|--|--------|
|          | <i>Electronic payments:</i>                            |        |
| 190405.1 | ICO – increase by £5 to the membership to be complaint | £5.00  |

**Proposal Proposed by Cllr KM, seconded by Cllr PR, all in favour and it was RESOLVED that Carried the above expenditure is approved.**

190520/374.8 Expenditure for approval 20 May 19:

| Date     | Payee and Description   | Amount    |
|----------|---|-----------|
|          | <i>Electronic payments:</i>   |           |
| 190520.1 | Clerk's Wages and Tax deductions Apr 19   | £223.24   |
| 190520.2 | Clerk's Wages and Tax deductions Mar 19   | £168.36   |
| 190520.3 | Expenses on running cost of PC Apr 19 £13.77 and May 19 £7.47   | £21.24    |
| 190520.4 | Clerks & Councils Direct Subscription Renewal 2019  | £12.00    |
| 190520.5 | SLCC membership including ALCC (split between all PCs according to the hrs contracted)                                | £11.71    |
| 190520.6 | CAPALC membership of £144.97 + GD Protection membership scheme to 31 Mar 20<br>£25.00                                 | £169.97   |
| 190520.7 | Kings Ripton Village hall Grant towards the running cost of the hall £750.00 + Village hall Hire 2019/20 x 6 = £36.00 | £786.00   |
|          | Total May 19 expenditure:   | £1,392.52 |

**Proposal Proposed by Councillor PR, seconded by Councillor DS, all in favour and it was RESOLVED that items listed above are to be paid.**

*1 member of the public joined the meeting*

**190520/375 To Review Policy Documents:**

It was agreed to carry these items forward to the next meeting. Clerk to look for Dispensation form.

Clerk

**190520/376 Allotments:**

190520/376.1 PC applied for planning permission (Agenda item 190520/373.3). To choose and approve the best quote for the Tree Works to be carried – Cllr KM will analyse 3 quotes obtained and advice PC on the suggested course of actions.

190520/376.2 To further Consider the future use and Maintenance of the site – Agenda item for the next meeting.

KM

**190520/377 To further Discuss the Event to be held on the Grange Farm**

As discussed under the open forum, Cllr PR will contact the organiser re: Possible contribution to the village.

It was noted that a new festival is planned for July this year. Capacity is max of 4,000 people. Cllr PR will seek clarification on that.

PR  
PR

**190520/378 Fibre broadband**

Advertise on WhatsApp group to generate more interest. Cllr PR will send the link to NW group.

**190520/379 Highways and Verges**

190520/739.1.1 Bridge over the Bury Brook – Cllr K Martin  
Cllr KM spoke with Karen Lunn at the Highways team regarding the possibility of constructing a footbridge over the Bury Brook at the North end of Kings Ripton village. At the moment pedestrians have to cross the brook by using the roadway over a narrow bridge which is just wide enough for 2 vehicles to pass. This puts our pedestrians safety at risk and the Parish Council have received reports of near-misses, this is a route used daily by village residents particularly dog-walkers.

There is an Environment Agency water level monitor on the West side of the Ramsey Road so the only option seems to be to put a footbridge on the East side of Ramsey Road. There are Environment Agency registration restrictions on where we can locate a bridge and we seem to require a bespoke permit to proceed as the footbridge would be within 200m of the existing roadbridge.

Having spoken to the Highways team they advised Cllr KM that it is likely to need a 8m (or 18') footbridge and gave a rough estimate of £15,000 to £20,000 cost. Kings Ripton Parish Council discussed it.

PC were advised that there will also be several other issues to take into consideration before the scheme could go ahead:

£500 license fee will be required. It was noted that it is not LHI scheme.

Spending of around £20,000 to 25,000 including the path.

Local residents were approached, everyone seem to be very positive.

190520/379.2 Brook blockage

The branch/twig in the brook reported to PC again (previously sorted by the landowner). No further action agreed at this point. Also, the package was found in the brook, reported to the land owner by Cllr DS.

190520/379.3 Litter picking and Road sweeping, reported, outcome

- 1) Street Cleansing: the area was cleared. Litter Pick about was about 3 weeks ago.
- 2) Street cleansing - Ramsey Road, Kings Ripton. – Roads been cleaned but Cllr KM will take photo when debris get clogged up by the traffic calming measures.

190520/379.4 Drains along the Ramsey Road - Get constantly blocked. Permanent solution needed.

190520/379.5 Grass cutting – grass been cut. The same procedure as last year. PCC consider leaving some parts for wild life areas.

190520/379.6 To discuss maintenance of the area behind the bus stop – the front of the garden. Remove from the Agenda.

190520/380

**GDP**

Previously approved. Need reviewing at the next meeting. Carry forward.

PC

190520/381

**Speeding in the village: Roadwatch data**

Complaint logged by Community Roadwatch re: lorry using Kings Ripton – Proposals suggested by the Roadwatch team. Cllrs agreed to discuss the issue at the next meeting . Cllr DS will produce a report on speeding in the village for Jul PC.

DS

*1 resident left the meeting*

190520/382

**Defibrillator for the village, outcome Cllr KM**

190520/382.1 To consider accepting the quote from CHT and forming a plan for implementation

The National Lottery Community Fund informed re: successful application for £1,597.00.

190520/382.2 Three quotes received to ensure PC complies with Financial Regulations:

- Community Heartbeat Trust
- The East of England Ambulance Service and
- The British Heart Foundation

**Proposal**

**Proposed by Councillor KM, seconded by Councillor PR, all in favour and it was RESOLVED that a quote from Community Heartbeat Trust is accepted.**

**Carried**

Clerk to confirm the quote with the supplier, Cllr KM will email latest correspondence and the quote.

190520/383

**Village Security**

Weekly reports issued via WhatsApp group to all registered people.

190520/384

**Parish Council Website – To discuss what Information to display**

Clerk is awaiting for the church warden contact details to be supplied.

190520/385

**Correspondence**

All dealt with.

**190520/386 Members' Reports, round the table invitation to report**  
None.

**190520/387 Matters to be raised by members for the next agenda**  
Community Roadwatch team to add to the Agenda.  
A letter giving notice till Jul PC received from Cllr DS. Cllr DS will attend Jul PC and that will be his last meeting before resignation.

**EXCLUSION OF THE PUBLIC AND PRESS**

**That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.**

**190520/388 National Salary award: Scale Points to be implemented from 1 Apr 2019**  
SCP 29 approved by PC as advised by NALC. Suggested scale point 29 change to SCP 23.

**190520/389 Date of the next meeting:**  
Provisional Parish Council Meeting on Tue 16 Jul 19 at 7pm.

*Meeting finished at 9.08pm*

*These minutes are considered draft until ratified at the Parish Council meeting*

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chairman: Philip Rayner