

## M6 MINUTES

### The Parish Council Meeting of Kings Ripton was held on Tuesday 3 March 2020 at 7.00pm in Village Hall

Present P Rayner, Chairman, Paul Bassitt, Vice–Chair, K Martin, R Rayner, Parish Councillors.  
Ms R Mimiene, Clerk.  
7 members of the public.

**200303/479 To Receive Apologies and Reasons for Non Attendance**

200303/479.1 None.

**200303/480 To Consider co-option to fill 1 Councillor Vacancy**

200303/480.1 None received. A parishioner candidate has said they will consider it for the next meeting.

**200303/481 Declaration of Interests for Members (Disclosable Pecuniary Interests).  
Dispensations**

*The dispensation which was approved at the last meeting (regarding the Grass Cutting) still stands for Cllr PR.*

*Cllr PR asked the Cllrs PB and KM if they believed there was a possible PI for PR and RR regarding a building near the crematorium site. Both councillors expressed that there was not a PI.*

**200303/482 To Receive Reports from District and County Councillors**

None.

***Close of Meeting***

**200303/483 Public Participation Session with respect to items on the Agenda and other matters of mutual interest.**

Concerns expressed regarding the road works that are going on in the village for far too long now. Works were started a month ago and will now take place until 24 Apr 20. It causes major inconvenience for people in the village as it difficult to get out of the drives because re the positioning of the traffic lights. Also noise issue was brought to PC attention and damage to the verges. Full proper resurface of the road needs to be carried out when thew works are completed – the request can be put it, Cllrs PR and RR will seek speak to the project manager. If any damage is caused by the contractors, residents are asked to email the Clerk and / or Chairman.

PR, RR

It was noted that the manholes actually sunk on the road. This needs Highways attention. Road is in a terrible condition. Over a week ago the traffic lights were not working well as both ends got stuck on red light twice now. This was reported to the Police.

It was agreed to ask Brian Murdock, Highways Officer, to check the road condition in the last period of the works and issue the report.

Request highways do the inspection after the completion of the gas works – are verges and drains in the correct condition.

PC already put LHI application in for speed signs. PC should find out this week if the bid was successful. Three different locations for the sign to be moved around were established, it will need to be changed. PC will have to maintain it.

PC are also looking to install the gateways, - seeking CC advice.

Resident met Anglian Water to discuss the drainage and reinstatement of the verge and the whole area. The contractor has not done anything yet. AW stated they need to come back to do extra work before they reinstate the verge.

Comment re RAF Wyton development submitted HDC by PC and residents.

Jo Mills, from Engie re: Wyton Hill Gardens, attended the meeting tonight and thanked PC and the residents for the feedback received so far. Application now withdrawn, further works are being carried. It will be resubmitted later on in a year. Change of the housing mix considered. More public consultation events will be run, so people have the opportunity to comment on those. Transport was a major issue before. Meeting for all Parish Councils will be arranged. Also drainage was identified as a big problem on site.

A141 is a busy road. HDC identified a site as a possible development site but had issues due to transport as this needs a solution. Employment and housing on site. Residents' questions were answered. It was noted that the 1<sup>st</sup> stage is planned for around 800 houses. Strategic level traffic and drainage solution needed. Flyers through the door at certain areas will be delivered, posters for the PC NBs will be issued. Residents wanted to

be directly informed.

Residents requested better communication and it was confirmed that fliers had been put through the majority of residents doors.

Road system within 3 miles radius cannot cope with any more traffic.

It was agreed to also put notice about the 'We Out Here' meeting and Wyton proposals onto the Parish Council Website.

*Representative left the meeting.*

*Permission to tree works given, the tree belongs to the resident at Manor Farm, Kings Ripton. PC thanked the resident for allowing to carry out the works.*

*Crematorium at Kings Ripton Rd works started – the resident noted that this area was called Mile End corner.*

### **Re-opening of the Meeting**

**200303/484 To Receive and Approve the Minutes of the Annual Parish Council meeting 7 January 2020**

**Proposal** **Proposed by Cllr PR, seconded by Cllr KM, all in favour and it was RESOLVED that the minutes to be accepted and signed as the true record of the meeting.** **Carried**  
*Chairman signed the minutes.*

**200303/485 Matters Arising for those Minutes**

200303/485.1 All matters covered under the Agenda.

**200303/486 Notification on Planning Items**

1) *Proposed glasshouse and depot building facility Site Address: Land Opposite Mayfield Heath Farm Sapley Road Kings Ripton Reference: 19/02588/FUL – received next day after PC meeting, comments by 29 Jan 20 – extension requested and granted by HDC till after Mar 2020 PC meeting.*

Recommend Approval with a strong repeated recommendation to have a path/cycle way to Kings Ripton village. It has been requested at every consultation to have a path and cycle way to Kings Ripton, which will link Kings Ripton with the Playing Fields and the Crematorium and eventually to Huntingdon.

If this pathway is not included, this will cause continued serious disappointment from Parish Council and Kings Ripton residents.

Please also note that the colour of the building should be olive green to match the environment and blend into the countryside.

Kings Ripton Parish Council Recommend Approval to the above planning consultation, subject to the above planning conditions.

*Comments submitted on 4 Mar 2020*

**Proposal** **Proposed by Councillor PB, seconded by Councillor KM, all in favour and it was RESOLVED to recommend Approval subject to the above recommendations.** **Carried**

*Residents left the meeting*

2) Land Opposite Mayfield Heath Farm Sapley Road Kings Ripton (ref 19/02585/FUL)

PC comments submitted after the Jan PC on 9 Jan 2020:

Design is not sympathetic to the purpose and it looks too industrial.

PC wish to raise a concern that there will be road accidents because the splays are not suitable for crematorium traffic when you have multiple cars turning into the site which are all travelling at a very low speed on a 60mph road.

The plan suggests there is no footpath at all leading from the site to KR which is very disappointing.

PC recommended Approval subject to the recommendations listed above.

*Received 3 Mar 2020 on the day of the PC Meeting:*

*Proposed dwelling and car port Site Address: Bridge Cottages Ramsey Road Kings Ripton Reference: 20/00114/FUL*

*Note since meeting: Extension requested.*

**200303/487 Finance**

200303/487.1 Bank balance as at 31 January 2020, Cashbook, Bank Reconciliation, Income & Expenditure

Bank Balance and Cashbook balance as at 31 Jan 2020 was £8,924.06.

*Reconciliation signed by the Chair.*

200303/487.2 Funding Opportunities, Cllr K Martin

200303/487.3 None at the moment.  
 'C Assets List

reviewed. The Defibrillator info added and circulated to PC.

200303/487.4 Expenditure for approval 3 March 2020:

Date payment raised	Reference no./Date paid	Payee	Description	Receipts	Payments
03 March 2020		Fenland Tree Care	Clearance of scrub on footpath ready for new bridge to be installed		£192.00
03 March 2020		Wages	Wages incl PAYE Feb 20		£168.36
03 March 2020		Expenses	Expenses Feb and Mar 20		£28.37
03 March 2020		Wages	Wages incl PAYE Mar 20		£168.36
03 March 2020		ICO	Annual Membership Renewal 22 Mar 2020		£40.00
				<b>£0.00</b>	<b>£597.09</b>

**Proposal** Proposed by Councillor PR, seconded by Councillor KM, all in favour and it was **RESOLVED** that items listed above are to be paid.

**Carried**

200303/487.5 Council Tax – Precept 2020/21

IDC confirmed details of the level of charge for the parish:

Notified Precept of:	<b>£5913</b>
Tax Base for Area (Equated number of Band D Properties)	84
Band D Charge (to cover Local Council Precept)	<b>£70.39</b>

**200303/488 Allotments**

The rent is £12.00 a year for a resident.

It was agreed to charge a non-resident £12.00 a year if they maintain all grass area on site.

**200303/489 We Out Here festival 20-23rd of August 2020, update by Cllr R Rayner**

The event on Tue 10 Mar 2020, Cllr RR is down to attend the event but has a work commitment now. Cllr KM will attend instead.

**200303/490 Highways and Verges**

200303/490.1 Footbridge over the Bury Brook – Cllr K Martin

Received 11 Feb 2020, info required by 3 May 2020

Application reference: EPR/EB3555XU

Operator: Cambridgeshire County Council

Description of Activity: Construction of a footbridge

Site / Location: Land adjacent to existing road bridge Ramsey Road, Kings Ripton, Huntingdon.

Schedule 5 was issued. When the Ecologist report received, PC can go ahead with the bridge.

*Note since meeting: The Ecologist's Report was received after the meeting only. The Bridge Engineer has informed that due to the apparent presence of Water Voles in the area the intention is to carry out water vole displacement under a full licence from Natural England in September with the bridge installation works to follow straight afterwards. There is also a need to get an estimate for the work required by a licensed water vole ecologist before we can move forward on the project. If any additional costs need to be met by the Parish Council we would not be in a position to vote on the matter until our next meeting which is on May 19th.*

PC requested to continue the Schedule 5 period until more information has been put together on this matter.

PC thanked the resident who provided permission for PC to trim the tree, therefore the bridge project can go ahead.

Thank you expressed to KM for arranging and following up this project.

- 200303/490.2 litter picking and Road sweeping, reported, due to work been done, mud collected by the north built out – will need attention later on in year after the works completed.  
Graffiti on the gas box: RR will report it on CC online reporting system. **RR**
- 200303/490.3 Drains along the Ramsey Road – new blocked drains to be reported on CC website, Cllr *KMKM*, *RR* and RR.
- 200303/490.4 Grass cutting/ Village Maintenance  
PC were approached by the Grounds maintenance contractor:  
PC have so far combined the cutting work for Churchyard and Parish Council areas to reduce costs. It was agreed to ask for a quote.  
Grass cutting charge for 2020 is £600, no Invoice received yet. Cllr PR will approach the Church and seek the Invoice so it could be paid in this Financial Year.  
Areas cut are: Grave yard, the grassed area at the front and allotments x 3 a year.
- Proposal** **Proposed by Councillor KM, seconded by Councillor RR, all in favour and it was RESOLVED to pay the grass cutting for 2020 on the receipt of the Invoice.** **Carried**
- 200303/490.5 Parking behind the top buildout  
Clear the bus stop – road works at the moment. Not an issue now. Next meeting Agenda item.
- 200303/490.6 Side gates at pincer points/ slow down areas to entrance/exits to village, Cllr P Rayner  
The 2 pairs of 'slow down' gates at each end of village  
Clerk to approach Highways Officer, Brian Murdock and seek his advice on the installation of the gates. Is PC allowed to install on this public highway. Cllr RR took photos of other villages and provided to the Clerk. Gates to be installed at the narrowing of the road at the entrance and the exit by the 'give way' sign.
- 200303/491** **Speeding in the village**  
HI meeting: Cllr PR went over to CCC highways and presented the scheme. Hopefully PC will get to know the results early in March, but there are a lot of other villages going for exactly the same thing.
- 200303/492** **Defibrillator for the village, outcome**  
Added to the PC Asset List.  
This is now installed and info added to PC website. Several checks done already by Cllr *MKMK* and logged online. Training session booked for 21 Apr 2020 at 7pm at the VH. Cllr KM will arrange this. Flyer prepared to go round the village.
- 200303/493** **Village Security**  
Verbal report by Cllr KM on two issues, which were of concern to the village.  
It was reported that the deer chasing in the area been reported to the police by the local resident.  
On 5 Mar 2020 the annual rural policing group meeting – anyone wishing to attend, please let Cllr RR know and she will share the details on the event.
- 200303/494** **Parish Council Website**  
Website Accessibility:  
The need to comply with the website contents and accessibility guidelines introduced in 2018 and came into force later this year, amongst a number of requirements they include the need for an Accessibility Statement.  
For more information on Website Accessibility, Members can look at [www.gov.uk](http://www.gov.uk) link below as well as log on to NALC's website and download L09-18 -THE PUBLIC SECTOR BODIES (WEBSITES AND MOBILE APPLICATIONS) (No. 2) ACCESSIBILITY REGULATIONS 2018 (updated August 2019)  
<https://www.gov.uk/guidance/make-your-website-or-app-accessible-and-publish-an-accessibility-statement>  
Changes must be implemented by Sep 2020. It was agreed to carry this item forward to May's meeting, to be discussed with PC webmaster. **PC**
- 200303/495** **Correspondence**  
Dealt with.

200303/496 **Members' Reports, round the table invitation to report**  
alone.

200303/497 **Matters to be raised by members for the next agenda**  
All the same Agenda items including the additional ones required for May' meeting.  
*3 members left the meeting*

200303/498 **EXCLUSION OF THE PUBLIC AND PRESS**

**That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.**

**Staffing Matters**

Clerk informed PC in writing prior to the meeting that due to other commitments she will be resigning from PC at end of March.

PC thanked the Clerk for all hard work over the last five years.

PC agreed to advertise the Vacancy. Time scales and pay discussed. Clerk thanked everyone and noted that she really enjoyed the time spent working for the Community of Kings Ripton.

*Clerk to issue the Vacancy Notice for the PC Website and the Notice Board.*

**Clerk**

200303/498 **Date of the next meetings:**

Tue 19 May 20 Annual Parish Meeting/Assembly and Annual Parish Council Meetings

*Meeting finished at 9.41pm*

*These minutes are considered draft until ratified at the Parish Council meeting*

\_\_\_\_\_  
Date

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Chairman: Philip Rayner