# KINGS RIPTON PARISH COUNCIL

CHAIRMAN: Philip Rayner

Clerk to the Council: Jo Harvey 07859 126780 <u>clerk.kingsripton.pc@gmail.com</u> www.kingsriptonpc.org.uk

16 July 2020

Dear Member

You are hereby summoned to attend the **Parish Council Meeting** which will be held on **Tuesday 21 July** at **7pm** ON LINE ZOOM MEETING ONLY. Login details are: Meeting ID: 986 1363 8658 Password: 7gPU6U

### Public and Press are invited to attend

If public wishes to attend this meeting, please contact the Clerk providing your name, email address and contact number by emailing to <u>clerk.kingsripton.pc@gmail.com</u>

Due to the Coronavirus the Government has issued the regulations that gives local authorities greater flexibility in the conduct of meetings, including allowing members to attend remotely, and for public and press access to those meetings.

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 came into force on <u>4 April</u>. They apply to local authority meetings that are required to be held, or held, before 7 May 2021.

The Regulations were made by the Secretary of State for Housing, Communities and Local Government, in exercise of the powers conferred by section 78 of the Coronavirus Act 2020(1) and paragraph 36(1)(b) of Schedule 6 to the Police Reform and Social Responsibility Act 2011(2).

# **NOTICE and AGENDA**

- 200721/1 Receive Apologies and Reasons for Non Attendance
- 200721/2 Coronavirus Update
- 200721/2.1 To make a decision regarding the date of the Annual Parish Meeting with updated key Information provided from CAPALC/NALC
- 200721/3 To discuss co-opting to fill 1 Councillor Vacancy
- 200721/4 Declarations of Interests for Members (Disclosable Pecuniary Interests). Dispensations
- 200519/5 To Receive District and County Councillors' Reports

#### Close of Meeting

200721/6 Public Participation Session with respect to items on the Agenda and other matters of mutual interest.

#### Re-opening of Meeting

- 200721/7 To Receive and Approve Minutes of the Parish Council Meeting 19 May 2020
- 200721/8 Matters arising from those minutes
- 200721/9 Planning

 200721/9.1 App Ref 20/00210/FUL Construction of residence for business owner/manager with attached Business facilities at Rally Karting, Sapley Road, Kings Ripton PE28 2NX. Respond by 22/07/20.
200721/9.2 Crematorium path discussion

- 200721/10 Highways and Verge
- 200721/10.1 Footbridge over the Bury Brook
- 200721/10.2 Litter picking and road sweeping

200721/10.3	Drains along the Ramsey Road
200721/10.4	Grass cutting in the Village/ Village Maintenance
200721/10.5	Parking behind the top buildout
200721/10.6	Side gates at pincer points/slow down areas to entrance/exits to village
200721/11	Speeding in the village
200721/11.1	Update by Cllr P Rayner
200721/12	Defibrillator for the village - update
200721/13	Village Security
200721/14	Parish Council Website
200721/15	Allotments
200721/16	Cancellation of We Out Here Festival 20 <sup>th</sup> – 23 <sup>rd</sup> August 2020
200721/17	Finance
200721/17.1	Bank Balance, Cashbook, Bank Reconciliation Q1, Income & Expenditure
200721/17.2	To approve and sign the Certificate of Exemption AGAR 2019/20
200721/17.3	To approve Section 1 AGAR – Annual Governance Statement 2019/20
200721/17.4	To approve Section 2 AGAR – Accounting Statements for 2019/20
200721/17.5	To approve 50% of the cost of Clerk's printer
200721/17.6	To approve 50% of the cost of Clerk Training shared with Stow Longa PC (Total cost is $\pounds$ 250 CAPALC training and $\pounds$ 12 SLCC training)
200721/17.7	To note the amount of VAT reclaim submitted to HMRC
200721/17.8	To discuss meeting platform costs for future virtual meetings
200721/17 0	To approve 21 July 2020 expenditure:

200721/17.9 To approve 21 July 2020 expenditure:

	Reference no./Date					Cashbook
Date payment raised	paid	Payee	Description	Receipts	Payments	Balance
June 2020						
14 June 2020		Zen Internet	Annual charge		£71.86	£13,756.26
26 June 2020		HMRC	VAT return (19/20)	£167.38		£13,923.64
30 June 2020		Unity Bank	Service Charge		£18.00	£13,905.64
	Bank Recon	ciliation 1 Apr to 30 June 2020	Total:	£6,380.38	£1,283.71	£13,905.64
Jul 2020	buikteeon			20,000.00	11,200.71	110,000101
21 July 2020		Wages	Wages May/June 2020 new Clerk including PAYE		£210.06	£13,695.58
21 July 2020		Expenses	Expenses on running cost of PC May/June		£11.25	£13,684.33
21 July 2020		Wages	Wages July 2020 including PAYE		£140.04	£13,544.29
21 July 2020		Expenses	Expenses on running cost of PC July 2020		£30.97	£13,513.32
21 July 2020		Wages	Wages for May for outgoing clerk		£168.36	£13,344.96
21 July 2020		MAM Garden Maintenance	Grass cutting		£90.00	£13,254.96
21 July 2020		Stow Longa Parish Council	Half cost of printer (price £113.98)		£56.99	£13,197.97
21 July 2020		Stow Longa Parish Council	Half cost of CAPALC clerk training (£250)		£125.00	£13,072.97
21 July 2020		Stow Longa Parish Council	Half cost of SLCC clerk training (£12)		£6.00	£13,066.97
21 July 2020		Community Heartbeat	Annual support cost (year 2 of 4)		£162.00	£12,904.97

200721/18 To review and approve Risk Assessment – Village

200721/19 Correspondence

200721/19.1 Discussion of LGA's proposed amendments of the Code of Conduct

# 200721/20 Members' Reports, round the table invitation to report

This is only around the table invitation to report and so takes the form of an update only to members. No business is detailed therefore it would be unlawful for the council to make any decision under this item

# 200721/21 Matters to be raised by members for the next agenda.

Please note that no decisions can lawfully be made under this item. Business must be specified therefore the Council cannot lawfully raise matters for decision.

# EXCLUSION OF THE PUBLIC AND PRESS

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.

# 200721/22 Staffing update – including Clerk's contract update

200721/23 Date of the next Meeting: To be confirmed

Signed (Clerk) Jo Harvey Date: 16 July 2020