

## M2 MINUTES

### The Parish Council Meeting of Kings Ripton was held on Tuesday 21 July 2020 at 7.00pm On-Line meeting

Present: P Rayner, Chairman, Paul Bassitt, Vice–Chair, R Rayner, J Archer, Parish Councillors.  
Jo Harvey, Clerk.  
2 members of the public.

NALC's legal briefing on the temporary Regulations –  
L01-20 | THE LOCAL AUTHORITIES AND POLICE AND CRIME PANELS (CORONAVIRUS)  
(FLEXIBILITY OF LOCAL AUTHORITY AND POLICE AND CRIME PANEL MEETINGS)  
(ENGLAND AND WALES) REGULATIONS 2020

#### Meetings

The Government has issued the regulations that will give local authorities greater flexibility in the conduct of meetings, including allowing members to attend remotely, and for public and press access to those meetings.

The [Local Authorities and Police and Crime Panels \(Coronavirus\) \(Flexibility of Local Authority and Police and Crime Panel Meetings\) \(England and Wales\) Regulations 2020](#) will come into force on [4 April](#).

**200721/1 To Receive Apologies for Non Attendance**  
HDC Cllr Simon Bywater & CCC Cllr Steve Criswell.

**200721/2 Coronavirus update**  
To make a decision regarding the date of the Annual Parish Meeting/Assembly with updated key information provided by CAPALC/NALC  
PC agreed to hold the Annual Parish Meeting/Assembly on 8<sup>th</sup> September 2020 at 7pm.  
This follows initial misunderstanding of the NALC COVID-19 guidance.

**200721/3 To discuss co-opting to fill 1 Councillor vacancy**  
Ongoing.

**200721/4 Declaration of Interests for Members (Disclosable Pecuniary Interests)**  
None.

**200721/5 To Receive Reports from District and County Councillors**  
None.

#### *Close of Meeting*

**200721/6 Public Participation Session with respect to items on the Agenda and other matters of mutual interest.**  
The issue of litter was raised and also the state some pathways and verges have been left following work by Anglian Water.

#### *Re-opening of the Meeting*

**200721/7 To Receive and Approve the Minutes of the Annual Parish Council meeting 19 May 2020**

**Proposal** Proposed by Cllr JA, seconded by Cllr PB, all in favour and it was RESOLVED that the minutes to be accepted and signed as the true record of the meeting. **Carried**  
Chairman will sign the minutes.

**200721/8****Matters Arising for those Minutes**

All matters covered under the Agenda.

*Video conferencing service shut off. A new meeting was booked immediately and details sent out via email and text. All councillors reconnected. Members of the public did not. PC waited 30 minutes before discussing other matters to enable the public to reconnect. The chair re-organised the agenda to leave Planning items to be the last items in the meeting so the parishioners had an opportunity to reconnect and give their viewpoints if they were having IT problems.*

**200721/9****Planning**

200721/9.1

App Ref 20/00210/FUL Construction of residence for business owner/manager with attached business facilities at Rally Karting, Sapley Road, Kings Ripton PE28 2NX Recommend refusal. Reasons included that development is a large house in open countryside which was not replacing other buildings. The business use was not intensive (only showed 50 items per year and councillors had not witnessed use) to justify the house. A business function room within the house was a small proportion. The case for a dwelling to assist a rally cart business was not felt justified by the councillors. Security reasons also did not justify a large dwelling.

These notes were clarified into this text sent to HDC:

Refusal.

The proposed development is ostensibly a new large house in open countryside and therefore the PC felt it did not fit with surroundings and it was outside the village envelope and not replacing existing buildings. Whilst the PC supports businesses and employment, the reasons given for site security and assembly for business operations were disproportionate with the residential dwelling due to the infrequent historical use of the rally kart track and security issue at the site.

200721/9.2

Crematorium path discussion – the council have found that the path wasn't included in the original submission so it can now be dealt with as a separate issue. The case for a linking footpath has been submitted in all later planning applications for entrance gates and work buildings at the site. Cllrs agreed to do some more research into grants. Cllr PR will speak to CCC Cllr Steve Criswell regarding CIL money. JA will speak to Karen Martin and Julia McCulloch.

PR/JA

**200721/10****Highways and Verge**

200721/10.1

Footbridge over the Bury Brook – no change.

200721/10.2

Litter picking and road sweeping – Member of public raised the litter earlier in meeting. Contact HDC.

200721/10.3

Drains along the Ramsey Road – ok for now.

200721/10.4

Grass cutting in the Village/Village Maintenance – Cllr RR will be contacting M.A.M. Maintenance regarding extra grass cutting.

RR

200721/10.5

Parking behind the top buildout – parking has eased during lockdown. Revisit again if residents complain.

200721/10.6

Side gates at pincer points/slow down areas to entrance/exits to village – Cllr RR to email JH the details to forward to CCC Cllr Steve Criswell.

RR

**200721/11**

**Speeding in the village** – Cllr PR will chase up the speed camera purchase.

PR

**200721/12**

**Defibrillator for the village update** – Karen Martin is still checking it regularly. No further updates.

**200721/13**

**Village Security** - nothing to note.

**200721/14** Parish Council Website – working well. No issues.

**200721/15 Allotments**

It was noted that the allotments require extra cutting. Cllr RR to contact M.A.M. RR Maintenance.

**200721/16 We Out Here Festival 20<sup>th</sup> – 23<sup>rd</sup> August 2020**

The 2020 event is cancelled but already taking bookings for next year.

**200721/17 Finance**

200721/17.1 Bank balance, Cashbook, Bank Reconciliation Q1, Income & Expenditure  
Bank balance and cashbook balance as at 30 June was £13,905.64

200721/17.2 To approve and sign the Certificate of Exemption AGAR 2019/20

**Proposal Proposed by Cllr PR, seconded by Cllr RR, all in favour and it was RESOLVED that the Certificate of Exemption AGAR 2019/20 is approved. Carried**

200721/17.3 To approve Section 1 AGAR – Annual Governance Statement 2019/20

**Proposal Proposed by Cllr PB, seconded by Cllr JA, all in favour and it was RESOLVED that Section 1 AGAR 2019/20 is approved. Carried**

200721/17.4 To approve Section 2 AGAR – Accounting Statements for 2019/20

**Proposal Proposed by Cllr PB, seconded by Cllr RR, all in favour and it was RESOLVED that the Section 2 AGAR 2019/20 is approved. Carried**

200721/17.5 To approve 50% of the cost of Clerk’s printer (shared with Stow Longa PC)

200721/17.6 To approve 50% of the cost of Clerk Training (shared with Stow Longa PC)

**Proposal Proposed by Cllr PR, seconded by Cllr RR, all in favour and it was RESOLVED to pay 50% of the costs. Carried**

200721/17.7 To note the amount of VAT reclaim submitted to HMRC  
Noted.

200721/17.8 To discuss meeting platform costs for future virtual meetings

**Proposal Proposed by Cllr PR, seconded by Cllr RR, all in favour and it was RESOLVED to pay Zoom subscription for future council meetings. Carried**

200721/17.9 To approve June/July 2020 expenditure:

Date payment raised	Reference no./Date paid	Payee	Description	Receipts	Payments	Cashbook Balance
<b>June 2020</b>						
14 June 2020		Zen Internet	Annual charge		£71.86	£13,756.26
26 June 2020		HMRC	VAT return (19/20)	£167.38		£13,923.64
30 June 2020		Unity Bank	Service Charge		£18.00	£13,905.64
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		<b>Bank Reconciliation 1 Apr to 30 June 2020</b>	<b>Total:</b>	<b>£6,380.38</b>	<b>£1,283.71</b>	<b>£13,905.64</b>
<b>Jul 2020</b>						
21 July 2020		Wages	Wages May/June 2020 new Clerk including PAYE		£210.06	£13,695.58
21 July 2020		Expenses	Expenses on running cost of PC May/June		£11.25	£13,684.33
21 July 2020		Wages	Wages July 2020 including PAYE		£140.04	£13,544.29
21 July 2020		Expenses	Expenses on running cost of PC July 2020		£30.97	£13,513.32
21 July 2020		Wages	Wages for May for outgoing clerk		£168.36	£13,344.96
21 July 2020		MAM Garden Maintenance	Grass cutting		£90.00	£13,254.96
21 July 2020		Stow Longa Parish Council	Half cost of printer (price £113.98)		£56.99	£13,197.97
21 July 2020		Stow Longa Parish Council	Half cost of CAPALC clerk training (£250)		£125.00	£13,072.97
21 July 2020		Stow Longa Parish Council	Half cost of SLCC clerk training (£12)		£6.00	£13,066.97
21 July 2020		Community Heartbeat	Annual support cost (year 2 of 4)		£162.00	£12,904.97

<b>Proposal</b>	<b>Proposed by Cllr PR, seconded by Cllr JA, all in favour and it was RESOLVED that items listed above are to be paid.</b>	<b>Carried</b>
<b>200721/18</b>	<b>To Review and Approve Risk Assessment – Village</b> Cllr RR read through the updated Risk Assessment.	
<b>Proposal</b>	<b>Proposed by Cllr RR, seconded by Cllr PR, all in favour and it was RESOLVED that the Village Risk Assessment is approved.</b>	
<b>200721/19</b>	<b>Correspondence</b> Councillors discussed the proposed LGA changes to the Code of Conduct as forwarded by NALC. All agreed the changes were not beneficial for Parish Councils due to the deterrent nature of the proposals to be able to co-opt new parish councillors. Cllr PR to submit the Council's views to NALC.	<b>PR</b>
<b>200721/20</b>	<b>Members' Reports, round the table invitation to report</b> None.	
<b>200721/21</b>	<b>Matters to be raised by members for the next agenda</b> All the same Agenda items.  <i>All members of the public had already left the meeting</i>	
<b>200721/22</b>	<b><u>EXCLUSION OF THE PUBLIC AND PRESS</u></b> <b>That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be excluded, and they are instructed to withdraw, Public Bodies (Admission to Meetings) Act 1960.</b>  <b>Staffing Matters</b> Clerk's employment contract needs to be written. Use previous Clerk's as reference.	
<b>200721/23</b>	<b>Date of the next meeting:</b>  Tuesday 8 <sup>th</sup> September 2020  <i>Meeting finished at 9:11pm</i>  <i>These minutes are considered draft until ratified at the Parish Council meeting</i>	

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Date

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Chairman: Philip Rayner