**Kings Ripton Parish Council**

Clerk: Irene Healiss Chairman: Paul Bassitt

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**Minutes of a meeting of Kings Ripton Parish Council held on Tuesday 6th July 2021 in the village hall, School Lane, PE28 2NL commencing at 7:15 pm**

Present: Councillors Philip Rayner, Rebecca Rayner and Paul Bassitt.

Also in attendance: Irene Healiss (Clerk), Cllrs Bywater, Tuplin and Criswell.

Two (2) members of the public.

It was proposed by the Chairman and agreed for public participation to follow agenda item 0019/6-21, allowing for further public attendance.

**0015/6-21 Apologies for absence:** were received and approved for Cllr Embley.

**0016/6-21 Disclosable Interests:** Regulation 2012 (SI 2012/1464) (NB this does not preclude any later declarations)

Declared by Cllrs R Payner and R Rayner regarding planning matter 21/00784/FUL.

**0017/6-21 Minutes of the meeting of 4th May 2021:**

It was proposed by Cllr P Rayner and seconded by Cllr Bassitt to show 0009/5-21 point 6 under village matters as:-

a memo of understanding was received and signed by Cllr P Rayner.

The minutes were **resolved** as approved for signing following this amendment.

**0018/6-21 Matters arising from minutes of 4th May 2021:**

The FOI request raised at the last meeting was clarified by the Clerk.

**0019/6-21 Matters for information and reports:**

1. Cllr Criswell – Despite a recent change in County Council administration, Cllr Criswell is pleased to continue in his position. Progression for the A141 project (the Northern bypass) has been slow, and a meeting is planned for a fortnight’s time – following this, an update will be offered to the PC. This project will also need to run in conjunction with the St Ives consultation, and options for the A141 discussions include possible new road links, similar to those in the North of Huntingdon. The Marshalls option is still open for consideration, with potential housing allocations in Wyton or to the North of Huntingdon. There may be a revision to the local plan over the next few years.

Cllr Bywater – There have been issues regarding planning delays, with teams carrying exponential cases and absent staff. The ‘We Out There’ event has been well planned and resident concerns should be raised through the dedicated telephone number.

Cllr Tuplin – There is a new head of planning.

1. Presentation by Mathew Briggs from County Broadband– full broadband will be offered through Kings Ripton from Broughton. Representatives have been engaging with local residents, with 46% of the village registering interest. A village presentation evening took place on the 23rd June and a pre-order system and 12 month process will follow. Four (4) main packages are offered with a two (2) year contract. To give back to the community, the village hall will be offered a free 300 Megabyte service. The box owned by County Broadband in the village supports over 5000 properties, so this may be shared with Wistow.
   1. It was proposed by Cllr R Rayner, seconded by Cllr P Rayner and **resolved** for Cllr Bassitt to obtain a new PC lap top for the Clerk using ‘KTS’ based in St Ives – the initial IT contact via NEWBIS is no longer available. Subscriptions to office and standardised Councillor Emails to also be included. Approximately £500 was agreed to purchase the laptop and £250 per year for necessary subscriptions (including laptop anti-virus.)
2. It was proposed by Cllr R Rayner, seconded by Cllr Bassitt and **resolved** to use parishcouncilwebsites.co.uk to meet the website accessibility compliance requirements. A quote was offered at £52 plus VAT per hour, with four hours work required. Company recommendations had been offered to the Clerk prior to submission.
3. The Clerk has identified policies requiring review and adoption, which will be addressed at the next meeting.

7-43pm Meeting closed by the Chairman for public participation.

**Public participation**: Concern was raised regarding a change to the order of the meeting agenda.

7:50pm Meeting re-opened by the Chairman.

**0020/6-21 Village Matters:**

1. Cllr R Rayner will liaise with Karen Martin regarding defibrillator training. The Clerk confirmed that the Parish Council now have access to the WEBNOS system.
2. Nothing currently further to add.
3. The ‘We Out There’ meeting was attended by Cllr R Rayner and notes taken were circulated to the Council. Footpath closures in Abbots Ripton have been announced.
4. The LHI application process deadline will be further investigated by Cllr Criswell with an offered update. The MVAS device recently received by the village road watch team has been returned to ElanCity due to a fault and a temporary replacement has been offered by road watch. Following a request for a SID support team, the neighbourhood watch will be approached for volunteers to assist with re-charging the battery. Queries were made regarding solar panels for the battery charge and possible re-investment for this.
5. There has been no response by ‘Hunts Post’ to the Clerks feature query regarding Bury Brook bridge. Cllr R Rayner agreed to be the dedicated contact for flooding queries made by Wistow Parish Council, and will liaise with the Cllr involved directly.
6. Nothing to report regarding the Great British Spring Clean event that took place in May in the village. A van is parked in the buildout and a road sweep request to HDC will be actioned by the Clerk.
7. A house was broken into on the B1090 and property stolen. Speed monitoring is taking place in the village via the community road watch team – there is a radar count and calibration of the speed sign. Traffic appears to be normalising in the village.

The local Cllrs and County broadband representative left the meeting.

**0021/6-21 Allotments:**

Consideration was given to the possibility of selling unusable allotment land by an interested party. Should this matter be progressed with three (3) valuations would be required for sale and further investigations made, including community benefit, legislation, services to parishioners. The proposed area discussed would also require clarification in the first instance. The Clerk is to look into the current allotment tenancies.

**0022/6-21 Planning applications, approvals, refusals, withdrawn**

**Planning Applications:**

* APPLICATION REF - 21/00784/FUL. Proposed grain store at land at Glebe Farm, School Lane Kings Ripton. Comments to be received by 4th June 2021. No formal extension to comments for meeting date offered, and therefore not discussed by Council.

**0023/6-21 Finance:** To approve Clerk’s pay and expenses for payment (LGA 1972 s150)

1 and 2. It was proposed by Cllr P Rayner, seconded by Cllr R Rayner and **resolved** to approve the accounts for payment.

1. The monthly bank reconciliations were provided by the Clerk and disseminated prior to the meeting. These were agreed by the Council.
2. The Clerks overtime of nine (9) hours was approved.
3. It was **resolved** that Kings Ripton PC pay for every 4th order of ink, as offered by Newborough and Borough Fen Parish Council for use of their printer.

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Payments for June 2021

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| --- | --- | --- | --- |
| June |  | | |
| Clerks Salary | S/O on 24/6/21 | £115.20 |  |
| Clerk Salary | BACS 28/6/21 | £38.40 | (O/T outstanding) |
| HMRC | S/O on 24/6/21 | £28.80 |  |
| HMRC | BACS 28/6/21 | £9.60 | (O/T outstanding) |
| Zen Internet | D/D on 14/6/21 | £71.86 | Annual Charge (sub-domain) |
| Clerks expenses | S/O on 24/6/21 | £10.00 | Home working |
| Unity Bank | D/D on 30/6/21 | £18 | Charges |

Payments for July 2021

|  |  |  |  |
| --- | --- | --- | --- |
| July |  | | |
| Clerks Salary | S/O on 22/7/21 | £115.20 |  |
| HMRC | S/O on 22/7/21 | £28.80 |  |
| Clerks expenses | S/O on 22/7/21 | £10 | Home working |
| M.A.M | BACS (April, May June)  8/7/21 | £150.00 | Parish Maintenance |
| Bean Bookkeeping | BACS  8/7/21 | £65 | Internal Audit FY20/21 |

**0024/6-21 Matters as agenda items for future consideration (decisions cannot be made under this item)**

Local dog kennels.

**0025/6-21 Correspondence:**

Received regarding possible PC maintenance assistance to St Peter’s church. The Clerk has contacted the vicar who confirmed that this is an open churchyard. Suggestions were made regarding an eco-area with wildflowers etc. and also future maintenance. Currently this is an area maintained by the Church.

**0026/6-21** It was proposed by Cllr P Rayner, seconded by Cllr R Rayner and **resolved** to hold the following as a closed session due to personal information.

The meeting was closed at 8.55 pm and was proceeded with immediately after as a closed session. Public Bodies (Admission to meetings Act 1960 s1 (2)

It was **resolved** that discussions surrounding the Clerks contract regarding pay increments are to be clarified following successful completion of the CiLCA qualification.

The Clerks work from home allowance was agreed at £7.50 per month which includes use of her personal mobile phone.

The closed meeting ended at 9.10pm

There being no further business the meeting closed at 9:10 pm.

The next full Council meeting is on Tuesday 7th September at 7:00pm in the village hall.