**Kings Ripton Parish Council**

Clerk: Irene Healiss Chairman: Paul Bassitt

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**Minutes of a meeting of Kings Ripton Parish Council held on Tuesday 7th September 2021 in the village hall, School Lane, PE28 2NL commencing at 7:00 pm**

Present: Councillors Paul Bassitt (Chair), Philip Rayner, Rebecca Rayner and Judith Embley.

Also in attendance: Irene Healiss (Clerk), Cllr Tuplin.

Two (2) members of the public.

**0027/9-21 Apologies for absence:** were received from county and district Cllr’s Criswell and Bywater.

**0028/9-21 Disclosable Interests:** Regulation 2012 (SI 2012/1464) (NB this does not preclude any later declarations)

Declared by Cllrs R Rayner and P Rayner regarding planning matter 21/00784/FUL.

Dispensation received and authorised for Cllr Embley regarding agenda item 0034/9-21 (allotments).

**0029/9-21 Minutes of the meeting of 6th July 2021:**

It was proposed by Cllr Embley, seconded by Cllr R Rayner and **resolved** to approve the minutes for signing.

**0030/9-21 Matters arising from minutes of 6th July 2021:**

None.

*Close of meeting- 7:07pm*

**0031/9-21 Public participation:**

A query was raised surrounding agreed work to the Ramsey Road ditch by the county council, which remains outstanding. The demonstration along the B1090 is ongoing and an opening date for the crematorium has still not been received. The entrance gates to the village remain a long drawn out affair. The bench outside the parish church is in a bad state of repair, and the current churchyard maintenance is unacceptable - It was queried if the parish council can assist with maintaining the churchyard. The noise generated by the recent ‘We Out Here’ and ‘Mistress Mary’ festivals was objectionable, and there have been no outcome reports from the ‘Mistress Mary’ event. As highways are responsible for the public footpaths, closures should have been indicated by clear signage.

The allotments are well kept and recently reported fly tipping has been removed by the district council within twenty-four (24) hours.

*Re-opening of meeting – 7:14pm*

**0032/9-21 Matters for information and reports:**

1. Cllr Criswell offered no updates at this time. Cllr Bywater reported, via the Clerk, that complaints received regarding the ‘We Out Here’ festival will be fed back to the organisers in October and HDC environmental health has been made aware. Regarding the ongoing B1090 protests, this matter is in the hands of the police, CCC enforcement and lawyers. Leaders of HDC are kept informed. Cllr Tuplin stated that the proposed northern road around St. Ives, as part of the A141 proposal, has not been received by planning directly.

 It was raised that the consultations appear closed on the website before comments can be made, and therefore cannot be accessed. Also, regarding climate change measures nothing is happening. Cllr Tuplin agreed to promote these concerns on behalf of the PC. There are no further updates regarding an opening schedule for the crematorium.

* 1. It was proposed by Cllr Bassitt, seconded by Cllr R Rayner and **resolved** for the Clerk to organise and purchase a laptop, priced approximately at £500 plus VAT. An additional £250 per year was agreed for necessary associated subscriptions (i.e. office, anti-virus). Zen internet can offer standardised domain addresses for full Council and the Clerk. This may be chargeable or included within the PC’s current package.
1. The parish council website now meets website accessibility compliance requirements.
2. It was agreed to cancel the second ‘Clerk and Councils Direct’ subscription at £12 per year.
3. It was proposed by Cllr Bassitt, seconded by Cllr Embley and **resolved** to adopt the reviewed parish council financial regulations, code of conduct and model publication scheme. Council standing orders, and the newly introduced data protection, homeworking, health and safety, equality and diversity and grant awarding policies presented by the Clerk, are to be deferred to the next meeting for adoption.

**0033/9-21 Village Matters:**

1. Cllr Embley has drafted a letter on behalf of Abbots Ripton, Broughton and Kings Ripton to be received by Cllr Criswell regarding the A141 proposals. Both other councils are to sign the letter confirming united agreement. There also appears to be no highway infrastructure to support increased traffic flow and reduce congestion.
2. It was raised that the licence holder for the ‘We Out Here’ event is the Abbots Ripton farming company. Whilst the traffic flow and shuttle buses operated a good system, there appeared to be problems regarding footpath closures, fervent security and littering. The Clerk will attend the feedback session in October and report on behalf of the council.
3. It was agreed that a schedule received in advance of future festivals, including the Secret Garden party being hosted next year, is important when considering thresholds for such events. Cllr R Rayner will contact Abbots Ripton estates regarding future festivals/events, including the recent ‘Mistress Mary’ event.
4. ‘Love Jam’ is a series of music workshops held at Grange farm between 9-13th September. It was agreed for the Clerk to contact the environmental health department by way of Cllr Bywater at the district council for feedback regarding the reporting of any noise/environmental impact caused by local events.
5. The local protests are causing issues with road access, as the police close the roads when the dogs are moved. The Clerk is to write to the police requesting that the road into Kings Ripton not be blocked due to the impact this has on local businesses.
6. The Clerk is to contact Mr Candless for clarification regarding training and requirements for a local SID support team. Cllr R Rayner will inform the neighbourhood watch group for volunteers. The new MVAS is being returned following its repair.
7. The Clerk is to request a road sweep in about three (3) weeks’ time, at the start of October.
8. The Clerk is to contact AFCO requesting that trucks (straw contractors) not be brought through the village. A mattress has been dumped on the B1090 by Glebe farm. A fence has been cut at the rear of the field along the brook from Abbots Ripton. Regarding the van parked in the buildout on Ramsey Road, nothing further is being progressed with at this time.

**0034/9-21 Allotments:**

The possibility to sell some unusable allotment land in return for shared access by interested parties was discussed - access, area and utilities could be provided for the allotments. Alternatively, an access licence could be sought and the PC could keep the land as an asset. Maintenance and liability for this area was discussed. The Clerk advised that a s.8 application via the secretary of state would be required due to the legal aspects surrounding allotments as a statutory site. The application is then received by the national planning case work unit with no associated fee. It was agreed for those interested in obtaining access rights to provide, in the first instance, a feasibility report to the PC regarding access possibilities from highways.

The new owners of priory cottage requested PC permission to place a skip on unused allotment land during house renovations. The Clerk is to query skip placement, length of time required, rubble storage, as well a possible fee. The PC agreed a maximum 3 month time limit.

**0035/9-21 Planning applications, approvals, refusals, withdrawn**

 **Planning Applications:**

* APPLICATION REF - 21/00784/FUL. Proposed grain store at land at Glebe Farm, School Lane Kings Ripton. Permitted on 28/7/21.

**0036/9-21 Finance:** To approve Clerk’s pay and expenses for payment (LGA 1972 s150)

1 and 2. It was proposed by Cllr R Rayner, seconded by Cllr J Embley and **resolved** to approve the accounts and Clerks expenditure for payment.

1. The monthly bank reconciliations were provided by the Clerk and disseminated prior to the meeting. These were agreed by the Council.
2. The PC VAT reclaim has been completed and applied for by the Clerk.
3. The Clerks overtime of eight (8) hours was approved.

It was agreed for the Clerk to credit £2.50 to the PC account, following a homeworking expenses overpayment made in August.

Payments for August 2021

|  |  |
| --- | --- |
| August |  |
| Clerks Salary | S/O on 18/8/21 | £201.60 |  |
| HMRC | S/O on 18/8/21 | £50.40 |  |
| Clerks expenses | S/O on 24/6/21 | £10.00 | Home working |

Payments for September 2021

|  |  |
| --- | --- |
| September |  |
| Clerks Salary | S/O on 18/9/21 | £115.20 |  |
| HMRC | S/O on 18/9/21 | £28.80 |  |
| Clerks expenses | S/O on 18/9/21 | £7.50 | Home working |
| Parish Councils Website | BACS 8/9/21 | £249.60 | Website accessibility compliance |
| The Community Heartbeat Trust | BACS 8/9/21 | £162 | Annual support cost |
| Kings Ripton Village hall | BACS 8/9/21 | 750.00 | s137 grant |

**0037/9-21 Matters as agenda items for future consideration (decisions cannot be made under this item)**

 Allotments, A141 Wyton, bench, festivals, defibrillator training (via Karen), first aiders, precept.

**0038/9-21 Correspondence:**

* Received regarding placement of a memorial bench in the village. Contact details for the village hall were passed to the resident by the Clerk.
* Complaint previously discussed.
* Nothing further to be progressed with regarding road closure training.

 There being no further business the meeting closed at 9:10 pm.

The next full Council meeting (to include precept/ budgets) is on Tuesday 9th November at 7:00pm in the village hall.