

## Kings Ripton Parish Council

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Chairman: Paul Bassitt

### Minutes of a meeting of Kings Ripton Parish Council held on Tuesday 9<sup>th</sup> November 2021 in the village hall, School Lane, PE28 2NL commencing at 7:00 pm

Present: Councillors Paul Bassitt (Chair), Philip Rayner, Rebecca Rayner and Judith Embley.  
Also in attendance: Irene Healiss (Clerk), Councillors Bywater and Criswell.

Nine (9) members of the public.

**0039/11-21**      **Apologies for absence:** None.

**0040/11-21**      **Disclosable Interests:** [Regulation 2012 \(SI 2012/1464\)](#) (NB this does not preclude any later declarations)  
Declared by Cllr Embley regarding planning matter 21/02200/HHFUL and agenda item 0046/11-21 (allotments).

**0041/11-21**      **Minutes of the meeting of 7<sup>th</sup> September 2021:**  
It was proposed by Cllr P Rayner, seconded by Cllr R Rayner and **resolved** to approve the minutes for signing.

**0042/11-21**      **Matters arising from minutes of 6<sup>th</sup> July 2021:**  
The Clerk outlined that the September payments list did not include the Unity Bank charge of £18 as there was no advance notification, although this is evidenced in the cash book and on the bank statement.

*Close of meeting- 7:10pm*

**0043/11-21**      **Public participation:**  
Resident informed the PC that work to Ramsey Road ditch remains outstanding due to water issues and the Huntingdon crematorium will not be opening until next year.  
An update was requested regarding the entrance gates into the village which was offered by Cllr P Rayner – there is currently no planning permission in place and an LHI application must be submitted in conjunction with highways approval prior to installation.  
Fly tipped asbestos on local land is hoping to be resolved soon.  
Resident feedback request from the event organisers for the 'We Out Here' and 'Mistress Mary' festivals - noise levels were inappropriate and the licencing committee at HDC need to be accountable. The Clerk offered an update from the feedback meeting held with the 'We Out Here' organisers.  
There are still no outcome reports from the 'Mistress Mary' event.

*Re-opening of meeting – 7:25pm*

**0044/11-21**      **Matters for information and reports:**  
1 Cllr Criswell stated that following on from a fatal accident on Sapley Road and to enable the Council to consider paying for footpaths and cycle ways, there is a planning requirement for the application to be reasonable, proportionate and directly related to the site. Costs are high (approx. £400,000 per mile) and an LHI bid may assist. Footfall to the crematorium must also be



considered to justify the expenditure and relate to the crematorium as opposed to the wider infrastructure. If the PC are able to part fund the project, this may be looked at favourably. S106 funding or strategic funding from local government is applicable. When considering road safety, funding is prioritised on cluster sites, of which there are fifty (50). Cllr Bywater suggested the PC apply for CIL funding held by the district council to assist with this project due to its community foundation. A business case must be presented by December/January for the next round of financial support and the PC must justify the bid. Cllr Criswell will liaise with the County Council highways team to approximate the cost.

Some noise disturbance from the 'We Out Here' was reported after the event had ended and therefore fell outside of the licence parameters. HDC can place monitoring devices in residents' gardens to monitor the noise, with permission.

HDC are currently in the budget setting process. Buses are managed under the mayor.

- 2 Sgt Draper (local neighbourhood policing manager) presented information regarding the ongoing protests on the B1090 which began on 27/6/21. Responsibility for the camp is a highways matter, although the police will maintain order. Kings Ripton and Wyton are closest to the site and are therefore affected more directly. Cases are going to court and some key arrests have been made although the judicial process has been used to further the MBR Beagle campaign due to the long process involved. At its peak in August up to 200 people arrived on planned protest days with some challenging behaviour displayed. Cllr Criswell and the Clerk will liaise with the council's highways team and enforcement officers. It was proposed by Cllr Bassitt, seconded by Cllr Embley and **resolved** for the Clerk to collate data to produce a community impact statement detailing the effect on local businesses and individuals from the protests (which can include hearsay evidence.) The Clerk will liaise directly with Sgt Draper following the meeting.
- 3 The Clerk updated that the crematorium officially opened on the 18<sup>th</sup> October 2021 to members of the public.
- 4 CIL funding will be investigated, and Cllrs Bassitt and R Rayner will make enquires regarding completion of the forms.
- 5 The Clerk updated that a Chapter 8 training course is available to Cllrs on 13/11/21. A floodmobile event is taking place in St Ives on 13/11/21 as well as various online flood group training events which were publicised on the PC website. There is a road victims trust remembrance service on 21/11/21 at Great St Marys church in Cambridge.
- 6 The Clerks laptop and associated subscriptions have been purchased. Email addresses have been set up for Cllrs to action.
- 7 It was proposed By Cllr Bassitt, seconded by Cllr Embley and **resolved** to adopt the following new and reviewed policies with any stated amendments: -  
data protection policy, grant awarding policy, equality and diversity policy, health and safety policy, homeworking policy and the parish council standing orders. It was agreed that the standing order show on p19 under 13 g. 'Subject to standing orders 13(d) and (f), a dispensation request shall be considered by the proper officer before the meeting or of this is not possible at the start of the meeting for which the dispensation is required.'

#### 0045/11-21 Village Matters:

1. Cllr Embley has sent the letter on behalf of Kings Ripton and Abbots Ripton to Cllr Criswell regarding the A141 proposals and will enquire if the letter has been included within the consultation. Regarding the Landscape and Townscape SPD, the parish council agreed to offer the following comment:  
There is nothing included regarding traffic, pollution, or any environmental impacts. The PC do not approve of the draft which has a lack of vision in its presentation.
2. The Clerk attended the 'We Out Here' online feedback session on behalf of the PC and notes were disseminated to the Councillors before the meeting. It was agreed for the council to engage with the licencing committee and council officers for future festivals. Cllr R Rayner will attempt to locate an up-to-date list of future local events for the PC to observe how they will comply with the licences. The Clerk will attempt to arrange a consultation with the licencing committee before the



events take place next year and during the licencing application process. The Clerk will contact Cllr Bywater for environmental health officer details.

3. The Clerk informed the Council of a local initiative to purchase 9 shrub plants or trees for £50. Under s137 or the Open Spaces act 1906 s10 the council can purchase the trees for the community to plant as part of the Queens green canopy project. The Clerk will contact the community WhatsApp group to ascertain numbers for potential purchases and bring results back to the January meeting for resolution. The Clerk met with the community co-ordinator at PCC with ideas to engage residents. The Clerk will investigate the possibility of a mobile library through the village.
4. Cllr R Rayner will contact Karen Martin regarding numbers for defibrillator training and first aiders in the village hall.
5. An LHI application is required for the white gates and a CIL funding application for the pathway/cycleway on Sapley Road. A template for the application can be provided by Cllr Bywater which the Clerk will circulate to the Council. The Chairman will contact Mr Sattelle and Cllr R Rayner will contact Mrs Martin regarding the process. The Clerk will contact the village hall regarding storage of an MVAS box on behalf of the PC which is currently being held by the road safety team. The Clerk will advertise for volunteers for a SID support team using the PC website and WhatsApp group. One resident has volunteered, although three (3) are required as a minimum. If numbers are not forthcoming, this will be readdressed at January's meeting.
6. The Clerk to request a road sweep through the village to clear the leaves.
7. Following the recent roadworks carried out by Anglian water, the Clerk will communicate with a local resident to produce a letter of complaint on behalf of the PC regarding the road works licence and traffic light management which caused some issues in the village.

#### 0046/11-21 Allotments:

The PC were updated that the land being considered for acquisition by third parties has never been used for allotments and is not appropriate for allotment use. Clarification is required regarding whether the land is considered a statutory allotment site requiring secretary of state permission for a s8 application process. The Clerk will investigate this matter further and bring any updates back to the council in due course. It was proposed by Cllr Embley, seconded by Cllr P Rayner and **resolved** for the PC to join the national allotment society as members at a cost of £57. The village contractor provided a quote of £75 to cut the area of land beside priory cottage. The allotment invoices have been emailed to the tenants.

#### 0047/11-21 Planning applications, approvals, refusals, withdrawn

##### Planning Applications:

- APPLICATION REF - 21/02200/HHFUL. Demolition of existing side extension and erection of two storey side extension at Priory cottage, Ramsey Road, Kings Ripton, PE282NJ. Extension to comments approved for 10/11/21. It was agreed for the Council to submit the following comment to the application:  
The Council wish to object to this proposal based on the design and visual aspects presented. The property is located in a sensitive part of the village, being surrounded by 7 key listed buildings.  
The design is not in keeping with the existing building and has lost its symmetrical design - the removal of the chimney has greatly affected the visual aspect of the building, and the same window styling has not been used within the design. Window spacings are inaccurate. UPV windows have been introduced and there should be a brick archway to the downstairs window.  
As this building is within a conservation area these design features should be considered accordingly.  
An additional planning matter to consider is that the rear window currently overlooks the neighbouring garden.



From a road safety point of view, there is appropriate benefit to having onsite parking. The character of the property has been detrimentally affected by the design of the property presented in this application. However, the Council have no objection to the scale proposed in the size of the property.

#### Permitted/Refused/Withdrawn

- None.

#### 0048/11-21 Finance: (LGA 1972 s150)

- 1 and 2. It was proposed by Cllr Bassitt, seconded by Cllr J Embley and **resolved** to approve the accounts and Clerks expenditure for payment.
3. The monthly bank reconciliations were provided by the Clerk and disseminated prior to the meeting. These were agreed by the Council.
4. The Clerks overtime of eight (8) hours was approved. The Council agreed to offer an increase to the Clerks pay by an additional £2.50 per hour following successful completion of the CILCA qualification.
5. The Council considered the budget presented by the Clerk/RFO. It was proposed by Cllr Embley, seconded by Cllr Bassitt and **resolved** to apply for a precept to £7,712 for the next financial year, an increase of 25.8%. Once received, the PC will earmark approximately £19,000 to the pathway project which includes a meaningful proportion payment recently received by HDC for £11,898.80. The RFO will submit the precept application.

#### Payments for October 2021

October			
Clerks Salary	S/O on 16/10/21	£192.00	
HMRC	S/O on 16/10/21	£48.00	
Clerks expenses	S/O on 16/10/21	£7.50	Home working

#### Payments for November 2021

November			
Clerks Salary	S/O on 19/11/21	£115.20	
HMRC	S/O on 19/11/21	£28.80	
Clerks expenses	S/O on 19/11/21	£7.50	Home working
Ask IT	BACS 19/11/21	£818.65	Laptop and associated costs
M.A.M garden maintenance	BACS 19/11/21	£75.00	Village maintenance

#### 0049/11-21 Matters as agenda items for future consideration (decisions cannot be made under this item) Allotments, licencing and festivals, defibrillator training (via Karen), first aiders, community impact statement, CIL/LHI application.

0050/11-21

**Correspondence:**

- The Council agreed the donation of £50 by the new proprietors of Priory cottage as acceptable, for one month's use of PC land for skip placement. If further time is required and following permission of the council to extend usage of the land, further donations may be considered. No asbestos is to be placed in the skip, the area is to be kept tidy and contamination and rubbish is to be kept minimal on the site (nothing is to blow into the village as liability for the skip and its contents will belong to the skip hirer). The village contractor has quoted £75 to trim the overgrown vegetation on the land, which the resident has agreed to pay.

There being no further business the meeting closed at 11:10 pm.

The next full Council meeting is on Tuesday 11th January at 7:00pm in the village hall.

