

# Kings Ripton Parish Council

Parish Clerk: Mrs Samantha Sharp

Telephone: 07927 530538

E-Mail: Clerk@kingsriptonpc.org.uk

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## Minutes of The Annual Meeting of Kings Ripton Parish Council<sup>1</sup> held on Tuesday 17<sup>th</sup> May at 7.30pm

Present; Judy Archer – Vice Chairman (JA), Paul Bassitt – Chairman (PB), Philip Rayner (PR), Rebecca Rayner (RR), Samantha Sharp – Clerk (SS), and 9 members of the public.

Members: 5 Quorum: 3

**0001/05-22 To elect the Chairman of the Council for the municipal year until the Annual Meeting in 2023, and receive the Chairman's declaration of acceptance**

Nominated PR

Proposed PB

Seconded RB

Vote Results - All in Favour. **RESOLVED**

**0002/05-22 To elect the Vice Chairman of the Council for the municipal year until the Annual Meeting in 2023, and receive the Vice Chairman's declaration of acceptance**

Nominated JA

Proposed PB

Seconded RR

Vote Results – All in favour. **RESOLVED**

**0003/05-22 Following the election on 05 May, to receive the declaration of acceptance of office and declaration of disclosable pecuniary interests from all councillors.**

All Councillors signed their acceptance of office and completed their pecuniary interest forms. These forms will be forwarded to the Monitoring Officer at Huntingdonshire District Council and also uploaded to the Kings Ripton Parish Council Website, inline with the transparency code.

**0004/05-22 To receive and approve apologies for absence.**

All Councillors present

Councillor Bywater and Councillor Criswell were unable to attend.

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<sup>1</sup>Local Government Act 1972, schedule 12, paragraph 7 (2).

Signed by Chairman \_\_\_\_\_

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## **0005/05-22 To receive Disclosable Interests Declarations.**

*Members of the Council are subject to the Relevant Authorities (Disclosable Pecuniary Interest) Regulations 2012. All dispensation requests must be made to the Clerk prior to the meeting.*

Dispensation for JA for Allotments.

Dispensations for PR and RR for Glebe Farm items.

## **Meeting Closed 2014 for the next Agenda Item.**

## **0006/05-22 Public participation.**

*To allow up to 10 minutes (2 minutes per person) for any members of the public and councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to the business on this agenda.*

Trees for screening – Parishioner requested green screening round the sewerage works on School lane.

Solar power for SID batteries – Due to the lack of energy the batteries are no longer lasting 2 weeks. Request for different battery to be purchased.

Church yard is great improved and appreciated by the Parishioners.

Request for a letter to be sent to HDC regarding the crematorium on Jubilee Road and say how the Parish re exceptionally happy.

Clarification request on CIL payments received by the Parish Council.

Presentations received from the external events planned promised many items. The Parishioner requests that the Parish Council holds the organisers accountable.

## **Meeting Reopened at 2030 for the next Agenda Item.**

## **0007/05-22 To approve minutes of the meeting on 8th March 2022.**

The minutes of the meeting of Kings Ripton Parish Council held on 8th March 2022 had been circulated in advance following their informal approval by the Chairman.

Proposed JA

Seconded PB

Vote Results - All in favour - **RESOLVED**

The Chairman signed the minutes.

Signed by Chairman \_\_\_\_\_

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## **0008/05-22 Matters arising from minutes of 8<sup>th</sup> March 2022.**

Beagle Protest – No further update received from Shaleish Vara MP, the County Council or from the Local Police Neighbourhood Team. Clerk to request updates from the named above.

Mobile Library – Well received by the community and will continue to attend monthly. Continue to share within the local community.

Jubilee Trees – Location of trees need to be reviewed. Plaque still not arrived – Clerk to chase. Original location is no longer suitable, therefore a new location is required.

The Village Green on School Lane along the pathway was proposed by JA Seconded by PB. RR will plant them over the next 10 days.

**RESOLVED**

A141 – Consultation letter sent by the previous clerk. JA will forward the letter of concerns to the current District Councillors. Resubmit

Spring Clean – Completed by members of the Parish on the 9<sup>th</sup> April 2022 - **RESOLVED**

Contact the SID team regarding the data download.

Road Sweep – Clerk to request a sweep of Ramsey Road, on a bi monthly basis.

Crime - None to report within Kings Ripton. No update from Police.

Defib Training – Clerk to arrange training for the Parishioners.

## **0009/05-22 To resolve the use of the General Power of Competence for the municipal year until the Annual Meeting in 2023.**

Following the May 2022 election the Council is eligible to use the General Power of Competence for the next 4 years, but will confirm their use of the power on a yearly basis. The eligibility to use this power is 2/3 elected Councillors and a qualified Clerk at CiLCA level or above.

Proposed PR

Seconded PB

Vote Results - All in favour - **RESOLVED**

## **0010/05-22 To receive an update from the Local County Councillor.**

Appendix A

## **0011/05-22 To receive an update from the Local District Councillors.**

Appendix B

Signed by Chairman \_\_\_\_\_

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## 0012/05-22 Allotments

- Any updates.

Traffic survey currently in place to support the additional access requested. The access would be alongside the allotments. PR requested a confirmation of payment date of plot owners – Clerk to confirm this at the next meeting.

## 0013/05-22 Planning

- 0013/05-22.1 New Applications
- None
- 0013/05-22.2 Permitted/Refused/Withdrawn
- None

## 0014/5-22 Finance

- 0014/05-22.1 To approve accounts for payment.

April 2022

Date	Payee	Description	Amount
08/04/22	Royal British Legion Industries Limited	Queens Green Canopy Plaque	£ 154.99
14/04/22	ZEN Internet Limited	Website Hosting	£ 11.99
19/04/22	Mrs I Healiss	Clerk Salary	£ 249.35
19/04/22	HMRC	PAYE & NI	£ 62.40
19/04/22	Mrs I Healiss	Clerk Expenses	£ 15.49

May 2022

Date	Payee	Description	Amount
04/05/22	Samantha Sharp	Clerk Salary - April	£ 186.95
04/05/22	HMRC	PAYE & NI – Clerk April	£ 46.60
	Samantha Sharp	Clerk Expenses – April & May	
31/05/22	Samantha Sharp	Clerk Salary - May	£ 186.95
31/05/22	HMRC	PAYE & NI – Clerk May	£ 46.60
31/05/22	MAM Gardening Maintenance	Parish Verge Maintenance	£ 75.00
31/05/22	Bean Counter	Internal Audit	£ 70.00
31/05/22	Cambridgeshire County Council	2020/21 LHI scheme – Kings Ripton, Ramsey Road (MVAS) – contribution to Local Highway Improvement scheme, as agreed.	£ 305.84

- 0014/05-22.2 To approve the Clerk's expenditure.

Description	Amount	Total
Working from home allowance	£10.00 per month	£20.00
Mobile phone credit – GiffGaff Pay as you go	£10.00	£10.00
Printing	£0.06 per page	
Postage	£2.10	£2.10
Stationary	£0.09	£0.18

Signed by Chairman \_\_\_\_\_

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- 0014/05-22.3 Monthly bank reconciliations – March and April.  
Appendix C
- 0014/05-22.4 Banking mandate to be signed by all signatories.  
Mandate signed by PR, PB and SS. JA and RR access will be reviewed following the Clerk's login details being confirmed.
- 0014/05-22.5 AGAR sections 1 and 2 to be completed and signed.  
Section 1 - Agreed by all Councillors present, and signed by the Chairman and RFO – **RESOLVED**  
Section 2 – Agreed by all Councillors present, and signed by the Chairman and RFO - **RESOLVED**
- 0014/05-22.6 To resolve a standing order for Clerks salary.  
Salary of 17hours per month to be set up as Standing Order. All expenses and overtime will be made as a separate payment each month.  
Proposed PR  
Seconded PB  
Vote Results - All in Favour – **RESOLVED**
- 0015/05-22 Personnel Matters**
- 0015/05-22.1 To receive an update from Mrs Sharp (Clerk)  
The account balance on the 1<sup>st</sup> April 2021 was £16,069.23, finishing on the 31<sup>st</sup> March 2022 with £21,301.33 in the account.  
All partnerships are aware of the change of Clerk, with all login details and a full handover being received from the previous Clerk during April 2022.  
Parishioners are encouraged to contact the clerk should they have any Questions or concerns via email – clerk@kingsriptonpc.org.uk
- 0015/05-22.2 Internal Audit Report Agreed  
The Clerk read out all recommendations made by the Internal Auditor. The Council approved the report and a full published report will be sent from the Internal Auditor in due course - **RESOLVED**
- 0015/05-22.3 To resolve membership to the SLCC  
Cost of membership is £80.00 and a 1 off £5.00 joining fee, and would stay with the Council for 12months should there be a clerk change. The SLCC membership would provide extra support and training for the Clerk, along with discounted rates for the Charles Arnold Baker book, due in October 2022.  
Proposed RR  
Seconded PB  
Vote Result - All in Favour - **RESOLVED**
- 0016/05-22 Correspondence and Communications**
- Invoice from CCC – Discussed during item 0014/05-22.1. This was the LHI contribution requested from 2020/21 funding stream.

Signed by Chairman \_\_\_\_\_

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Training from CAPALC – to be sent to all Councillors and booked via the Clerk.

Request for defibrillator training – RR requested defibrillator training via the Community Heartbeat Trust who support the community defibrillator. Clerk will action this request and provide an update at the next meeting.

**0017/05-22 Matters as agenda items for future consideration**

No decision can be made under this item<sup>2</sup>

Jubilee path to be chased – This includes the feasibility report from a local resident.

SID batteries – Solar or replacement batteries. Clerk and SID team to research potential options for replacement batteries.

**0018/05-22 To resolve the date of the next Parish Council meeting.**

- Tuesday 19<sup>th</sup> July 2022 – 7pm at Kings Ripton Village Hall

JA is not available on the above date.

Motion to change the date to Tuesday 12<sup>th</sup> July 2022

Proposed PB

Seconded RR

All in Favour - **RESOLVED**

**Meeting Closed - 2130**

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<sup>2</sup> Local Government Act 1972, s12 10(2) (b)

Signed by Chairman \_\_\_\_\_

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## Appendix A

### Parish Report May 2022. County Councillor Steve Criswell.

Please accept my apologies for not attending this evening. I had already committed to attend the AGM of a charity for which I am a trustee. Please feel free to contact me anytime.

Many thanks to those who sent their best wishes following my recent operation. I am pleased to report that I have now fully recovered. Also please accept my apologies for missing meetings recently.

Congratulations to those who have been elected to the parish council for the next four years. Also, congratulations to Simon and Ross, elected to HDC. I look forward to working with you all.

Having been so heavily involved in the day-to-day activities of the County Council until 12 months ago, the last year has been a somewhat frustrating one sitting on the side lines. I continue to be the Conservative lead member for Communities but miss the responsibility of decision making. The Council is run by a Coalition of unlikely allies and setting party politics aside, is bound to result in significant compromise. Many projects and initiatives that were well underway have suffered unfortunate delays, while the administration makes up its mind whether and how to continue.

The installation of traffic lights at Wheatsheaf crossroads near Woodhurst had already been approved before last May, with design work planned for last summer. The scheme was halted and revisited. Approval to proceed was given in October and the budget approved this February. I'm pleased to report that design work is now underway, but we have lost nearly a year. Estimated completion is about 2 years' time.

I was leading on a review of HGV routing until last May, investigating the introduction of zones or village clusters allowing limited HGV access. The working group was re-formed in October under new leadership, and we have just arrived at the same conclusion. Work is underway to design criteria and an application process.

I previously helped lead a proposal to review the policy for 20mph limits, making it easier for local councils to introduce them where it is a community priority. A year later and this work is only now ready to commence, and I have been asked to assist.

The Envar incinerator planning application has attracted huge controversy over recent months. It has been the single most prolific issue to populate my inbox in my 16 years on the county council. The main issues of concern are, emissions, traffic, visual impact and need. Although not in the immediate vicinity of Kings Ripton, public concern has been widespread. The issues are complex, and I continue my dialogue with planners. A decision by Committee is expected in June or July.

I sit on the working group developing the Hunts Transport Strategy. A high-level consultation is currently taking place, prior to considering detailed proposals.

Signed by Chairman \_\_\_\_\_

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## Appendix B

### Cllr Ross Martin's Report (Huntingdonshire District Council)

I just want to start by introducing myself, my name is Ross Martin and I was recently elected to Huntingdonshire District Council for the Ward of Sawtry, which includes Kings Ripton. I live in Sawtry and have done for over 17 years, I am a Parish Councillor in Sawtry and Chairman of the Council. I have spent a lot of time in and around the area of Kings Ripton, and really enjoy the countryside and wilderness that you find in and around this area.

I would like to congratulate, and thank, the 4 members who put themselves forward and were duly elected on the 5<sup>th</sup> of May. From my own experience I know it is difficult finding volunteers to help manage and govern villages, so it is great to have a group of 4 members who are active in the local area. I look forward to working with you, Sam has my email please feel free to drop me an email if needed.

Simon continues to do some great work across our Ward, District and County, it is recognised by most that he is one of the hardest working and most approachable Councillors in the area. I look forward to working alongside him, and learning from him. He has been the Executive Councillor for Community Resilience and Wellbeing, which sees him travel around the District trying to find and promote a strong community and push for better health and mental health. He has worked hard to develop strategies to tackle health problems such as diabetes. He is most proud of the work he, his cabinet colleagues, and council as a whole, for the work done to keep vital services going through Covid. This is especially the case with the bin collection, with HDC being one of the only Districts to have full service throughout the pandemic.

You will all be aware that the election on the 5<sup>th</sup> of May was cancelled as Simon and I had stood uncontested. Simon and I did not expect this, and we had fully planned to campaign in the election. This has left a anti-climax for me as it was my first election, and I was very much looking forward to the campaign. Simon and I had delivered all of our leaflets prior to getting the notice of an uncontested election. We spent more time telling people there wasn't an election which felt really odd.

Although the election didn't happen, Simon and I are delighted to be elected and we will be working as a team to best represent our Ward. Again don't hesitate to get in touch. If we can't help you directly, we will try to point people in the right direction where possible. We may not be able to both attend every meeting, but we aim to have at least one of us in attendance, if on the rare occasion neither of us can attend we will send a report for you.

Huntingdonshire District Council is now in a state of No Overall Control, this means no one party has enough seats to hold a majority. The number that constitutes a majority is 27, and the largest party is the Conservative Party with 22 seats. This is very disappointing for us as we strongly believe we have run a good, effective and efficient Council, and this is evident in our performance and finances. As I speak there is an Alliance being created by the Lib Dems, Labour, Green and Independents, although this is not yet confirmed. If we end up in opposition we aim to hold every decision to account when needed, but we are willing to work across groups if and when needed and agreeable. As a group we are prepared and ready to

Signed by Chairman \_\_\_\_\_



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step up and take control, as a minority if required. We will wait and see how this affects HDC and we will report back to you. They currently don't seem to have any plans, so it is difficult to look ahead at what is likely to happen across the District. The new Alliance will need to formulate a plan as £2 million of saving or income would need to be generated.

We have had a resident of Kings Ripton email us about the Secret Garden Party. Simon has been in contact with HDC Licensing about this. We have been told by Licensing

“The licence permits 32,000 on site, however through our discussions the organisation are not intending to work to full capacity and have decreased the number of tickets available. The expected site attendance including staff, crew, performers etc will not exceed 22,000.

...

With regard to noise restrictions, SPG and WHO are similar in certain regards, i.e. the need for a noise management plan, noise monitoring, dedicated complaints line etc.”

Finally Simon and I are always available to contact via email, our phone numbers are also published. Please do not hesitate to get in touch with either, or both, of us and we will do what we can to help you and your parishioners.

Ross

Signed by Chairman \_\_\_\_\_

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## Appendix C

<b>Bank Reconciliation for March 2022</b>		
Unity Bank Balance		£22,301.33
Less unrepresented amount		0
	<b>TOTAL</b>	<b>£22,301.33</b>
February Income		
None		
	<b>TOTAL</b>	<b>£0.00</b>
March expenditure		
14/03/2022	CAPALC Affiliation Fee 2022-23	£210.74
18/03/2022	Irene Healiss salary	£249.35
18/03/2022	HMRC	£62.40
18/03/2022	Irene Healiss Expenses	£15.49
18/03/2022	Service Charge	£18.00
	<b>TOTAL</b>	<b>£555.98</b>
Balance brought forward 01/04/20 (Financial Year to date)		£9,893.83
	Total Income	£18,370.57
	Total Expenditure	£5,981.07
	<b>TOTAL</b>	<b>£22,283.33</b>
No unrepresented amount		

Signed by Chairman \_\_\_\_\_

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### Bank reconciliation. 29th April 2022

#### Account Balance @1.04.2022

Unity Trust Bank	
Current Account	£22,283.33
<b>Total</b>	<b>£22,283.33</b>

#### Receipts

Mrs I Healiss - Refunded	£	249.35
Mrs I Healiss - Refunded	£	15.49
Huntingdonshire District Council - Precept	£	7,712.00
	£	7,976.84

#### April Payments

£	494.22
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<b>Adjusted Balance at the 29th April 2022</b>	<b>£29,765.95</b>
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Signed by Chairman \_\_\_\_\_